



**भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्**  
**INDIAN COUNCIL OF FORESTRY RESEARCH & EDUCATION**  
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्था)  
(An Autonomous body of Ministry of Environment, Forests & Climate Change, Govt. of India)  
पो.ऑ. - न्यू फॉरेस्ट(उत्तराखण्ड) 248006 – देहरादून ,  
P.O. New Forest, Dehradun – 248006 (Uttarakhand)

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**Advertisement No. 1-76/2023-GCP/IC-ICFRE**

Date: 01/01/2025

**Subject: Advertisement for the engagement of consultant under the ‘Green Credit Programme (GCP)’ on contractual basis at Indian Council of Forestry Research and Education (ICFRE), Dehradun.**

Expression of interest / applications are invited for engaging a consultant (1 No.) for updating, managing, monitoring and report generation in MIS and allied works on contractual basis under ‘**Green Credit Programme**’ at Indian Council of Forestry Research and Education, Dehradun. The duration of the contract initially will be two years from the date of engagement but may be extended as per requirement. Detailed advertisement for selection of consultants is given in **Annexure – I**.

Name and Number of Posts	Consultant (MIS)- 1 No.
Salary	Rs. 80,000/-
Duration of the Engagement	2 Years
Place of Posting	Dehradun

**Application procedure:**

Interested individuals possessing required qualifications and experience should submit their expression of interest proposal / applications in the prescribed proforma (**Annexure-II**) giving complete details of their qualifications and experience with two references, by hand/ by post/ by email within **21 days** from the date of publication of the advertisement to the address given below:

The Deputy Conservator of Forests (Green Credit Cell)  
Room No. 24,  
Indian Council for Forestry Research and Education,  
P. O. New Forest Dehradun -248006, Uttarakhand (India).  
Tel: +91-135-2224881  
Email: [greencredit@icfre.org](mailto:greencredit@icfre.org) , Website: [www.icfre.gov.in](http://www.icfre.gov.in)

**Advertisement for the engagement of consultant under the ‘Green Credit Programme (GCP)’ on contractual basis**

**1. Background**

The Green Credit Programme (GCP) is an initiative by the Government of India to encourage industries, companies, and other entities to undertake voluntary environmental measures, particularly tree plantation, resulting in the award of Green Credits. It was notified by the Ministry of Environment Forest and Climate Change (MoEF & CC), Government of India on 12<sup>th</sup> October 2023 under the Environment (Protection) Act, 1986. The Indian Council of Forestry Research and Education (ICFRE) shall be the Administrator for the GCP and responsibility of developing programme web portal, various guidelines, methodologies, standards, registration process, data platform, etc. for GCP is entrusted with the Administrator.

ICFRE intends to engage one **Consultant (MIS)** on contractual basis under ‘**Green Credit Programme**’ initially for the period of two years which may be extended as per requirement.

**2. Outline of the tasks to be carried out:**

- To provide support in designing, developing, and operationalizing web portal of the Green Credit Programme.
- Overseeing the management of data uploaded on GCP portal by various user agencies.
- Generating regular reports and documentation to communicate key information about the programme's performance, achievements, challenges, and opportunities.
- Ensuring the accuracy, reliability, and integrity of GCP data.
- Monitoring the performance of web portal and processes and identifying opportunities for improvement.
- Overall, the role of consultant under the Green Credit Programme is critical for facilitating data-driven decision-making, promoting transparency and accountability, and supporting the achievement of programme objectives
- Any other task related to GCP given by ICFRE.

### **3. Qualification and Experience**

#### **● Essential Educational Qualification**

- ✓ BE/B. Tech in Computer Science / IT (Information Technology)/ Masters in Computer Applications (MCA) from a recognized university;  
and desirable qualification of Masters in Technology (M Tech).

#### **● Essential Experience**

- ✓ Minimum 5 years of experience working in developing web portal and maintenance of MIS.
- ✓ Must have work experience and proficiency in **NodeJS, ReactJS** and **Postgress Database**.
- ✓ Proficiency in Database management and Web portal development.

#### **● Other Desirable Experience**

- ✓ Proficiency in data analysis tools and techniques, as well as experience in preparing and presenting reports and presentations to various audiences, including senior management and external stakeholders.

### **4. Duration**

Duration of the contract for this assignment initially will be two year. However, performance of the consultant will be reviewed on monthly basis. In case of unsatisfactory performance during the period, contract can be terminated by giving one months' prior notice to the consultant.

### **5. Remuneration**

The consolidated remuneration of the consultant will be Rs. 80,000/- per month. TDS will be deducted as per the Income Tax Norms. Travel expenditure, to the travel undertaken by the consultant for project works will be reimbursed as per the norms of the Government of India/ICFRE.

### **6. Other expenses admissible to the consultants**

Since the engagement will be purely on contractual basis, consultants appointed through this advertisement will not be eligible for any perks/benefits (admissible to regular employees of ICFRE) except for the TA/DA on programme related tours (as per the ICFRE's existing norms).

### **7. Support of inputs to be provided by ICFRE to facilitate consultancy:**

- Working space, computer and internet facility
- Relevant documents required for imparting services.

### **8. Selection Procedure**

- Candidates meeting the criteria of educational qualification and experience would be shortlisted for Interview.

- Final selection will be done based on the performance in the Interview with the shortlisted candidates. In case of otherwise suitable candidates the requirements of experience in relevant field could be relaxed at the discretion of competent authority to meet the immediate project requirements of the organization.

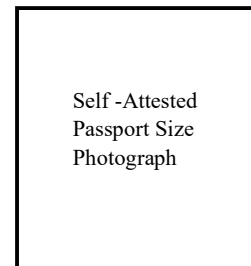
#### **9. Other General information & instructions**

- Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect.
- Incomplete applications are liable to be rejected.
- The maximum age limit for consultants shall be 65 years.
- The number of positions is tentative and may vary depending upon the requirement of ICFRE. Candidate selected will be offered engagement purely on contract basis with no claim for regular employment in ICFRE.
- The hiring process may be cancelled at any stage at the discretion of ICFRE without giving any reason thereof.
- Data and documents/reports/papers etc. generated by the consultants will be the sole property of ICFRE.
- The consultant shall not publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or write to newspaper/periodicals either in his own name or anonymously or pseudonymously or in any form in the name of any other person.
- Consultants should ensure to hand over print and electronic copies of data and documents/reports /papers to the ADG (BCC), ICFRE before completion or termination of the contract.

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**Format for Submission of Application for Engagement of a Consultant at ICFRE, Dehradun**

1. Name of the candidate (in block letters) :
2. Father's Name :
3. Permanent Address :
4. Full Postal Address for Correspondence :
5. Mobile No. :
- Telephone No. :
6. E-mail ID :
7. (a) Date of Birth :
- (b) Age on 21.01.2025 :
8. Nationality :
9. Post for which applied :



10. Educational Qualifications (Graduation onwards):

Examination passed	Subjects of Examination	Name of University/ Institute	Year of Passing	Division/ Class

**Note: Please submit the self-attested certificates of educational qualification for proof.**

11. Work experience details:

Name of Employment/ Designation	Name of the Organization employed	Duration of Experience		No. of years of experience	Nature of works carried out	Remarks
		From	To			

**Note: Please submit the self-attested certificates/ documents for proof of experience.**

12. List of Published Peer Reviewed Documents/Reports/ Papers:

13. List of Projects handled/ executed in the relevant field for which application is submitted

(In chronological order):

14. Training Programmes Attended:

15. Other Professional Skills:

16. Two References:

17. Any other information:

18. Justification as to, why he/she should be considered as a suitable candidate for engaging as a Consultant at ICFRE.

**Declaration**

I affirm that all information supplied by me as stated above is true and correct, I also fully understand that if at any stage, it is discovered that any attempt has been made by me to wilfully conceal or misrepresent the facts, my candidature is liable to be summarily rejected. Curriculum vitae and self-attested copies of all the necessary documents are enclosed for proof of age, essential qualifications and relevant essential experiences.

Place:

Date:

Signature of the candidate