



Indian Council of Forestry Research and Education

(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No. 1-60/2019/BCC/ICFRE

Dated: 09/01/2020

REQUEST FOR EXPRESSIONS OF INTEREST (Individual Consultant - Selection)

Name of Project: Capacity Buildings of State Forest Departments for Developing State REDD+ Action Plans

Assignment Title: Consultant

Indian Council of Forestry Research and Education, Dehradun has received financing from the National Compensatory Afforestation Fund Management and Planning Authority (CAMPA) towards the cost of the project on “Capacity Buildings of State Forest Departments for Developing State REDD+ Action Plans” and intends to apply part of the proceeds for consulting services.

The consulting services (‘the Services’) include engagement of Individual Consultant (IC) for providing assistance in execution of the project. Duration of the contract for this assignment is for a period of one year. Terms of Reference for selection of Consultant is given in Annexure-I.

The Indian Council of Forestry Research and Education (ICFRE), Dehradun now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i. Essential qualification is doctorate degree in Forestry/ Botany/ Environment Science/ Ecology/ Climate Change or equivalent with experience in Climate Change or three years of research and teaching experience after master’s degree in Forestry/ Botany/ Environment Science/ Ecology/ Climate Change or equivalent with experience in Climate Change
- ii. Candidates with strong background, diverse practical and research experience in the field will have an advantage
- iii. Knowledge of convention on climate change (UNFCCC)
- iv. Fluent in speaking and writing English
- v. Computer skills
- vi. Ability to work effectively in a team, interacts persuasively with a range of stakeholders, and travel extensively

A consultant shall submit individual Expression of Interest as per the prescribed format (Annexure - II). The individual consultants are to be selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment.

Expression of interest must be delivered in a written form either through postal mail or by email using the prescribed format on or before 17th January 2020 (5:30 PM) and interview for selection of Consultant will be held on 21st January 2020 (9:30 AM onwards).

Further information can be obtained at the below address during office hours [*0900 to 1730 hours*]:

Scientist In-Charge

Biodiversity and Climate Change Division

Room No: 42

Indian Council for Forestry Research and Education

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Terms of Reference

(Individual Consultant - Selection)

1. Background

Reducing emissions from deforestation, forest degradation, role of conservation, sustainable management of forests and enhancement forest carbon stocks collectively known as REDD+. REDD+ is primarily a forestry based climate change mitigation option. Deforestation and forest degradation lead the loss of ecosystem goods and services provided by forests. Continuous supply of ecosystem goods and services from forest ecosystem are becoming increasingly important in the context of changing climate. REDD+ programme and actions if implemented properly, has a potential to contribute towards climate change mitigation and adaptation and at the same time providing financial incentives to the participating local communities. REDD+ mechanism has the potential which can address the issues of climate change, biodiversity conservation and land degradation. It will be the only mechanism which can build synergies among three Rio Conventions (UNFCCC, CBD and UNCCD).

The proposed capacity building programmes will provide an opportunity to the State Forest Departments, other line departments, local communities and other institutions for building their capacity about REDD+ mechanism and details of stages involved in preparation of State REDD+ Action Plans. Capacity building programme directly or indirectly will lead to the enhancement of forest carbon stocks and other ecosystem services, improving the forest health, biodiversity conservation and enhancement in the livelihoods of the local communities. It will also be helpful in achieving the NDC target.

2. Objectives:

1. To build the capacity of the State Forest Departments for preparation of the State REDD+ Action Plans.
2. To build capacities and develop awareness on REDD+ related issues, key concepts, analysis of COP decisions on REDD+ and their relevance to India.
3. To identified SFD personnel as facilitators for preparation of State REDD+ Action Plans.
4. To develop a manual for facilitators on Developing State REDD+ Action Plans as a reference/guiding document.
5. To build capacity of the identified personnel of State Forest Departments for preparation of State REDD+ Action Plans.
6. To facilitate the SFDs in developing State REDD+ Action Plans for the implementation of National REDD+ Strategy.

3. Scope of Services, Tasks (Components) and Expected Deliverables

(a) Scope of Services, Tasks (Components)

- i. Help in organizing trainings programmes/ workshops/conferences and other media to build capacity of SFDs for preparation of State REDD+ Action Plans.
- ii. Provide technical support on REDD+ related issues, key concepts, analysis of COP decisions on REDD+ and their relevance to India, National REDD+ strategy, State REDD+ Action Plans related issues of project.
- iii. Provide technical leadership and facilitate relevant strategy development for preparation of State REDD+ Action Plans.
- iv. Support development of annual action plans in consultation with the PI and Co-PIs of the project, focusing on monitoring and evaluation of project progress/ activities.
- v. Support in preparation of relevant guidelines, operational manuals, documents for the project.
- vi. Support in organizing and facilitating meetings with stakeholders related to project implementation.
- vii. Support in quality implementation of other thematic activities in the project.
- viii. Support the PI and Co-PIs in the preparation of progress reports and other publications of project.
- ix. Responsible for all activities pertaining to natural resource management and biodiversity aspects of the project.
- x. Contracts involve extensive long duration touring to various locations throughout the country for the implementation of project activities.
- xi. In addition to the above listed tasks, the consultant may be called upon to assist in any other tasks (related to project) assigned by PI and Co-PIs of the project related to the core expertise of the consultant.

(b) Expected Deliverables

- i. Conceptualize the training modules and contribute to organizing and facilitating trainings programmes/ workshops/ conferences for capacity building of SFDs.
- ii. Contribute to preparation of annual action plan for the project in consultation with PI and Co-PIs.
- iii. Contribute to prepare regular progress report of the project.
- iv. Contribute to prepare technical reports/ technical papers/ policy papers/approach papers related to the project.
- v. Undertake tours related to the project works.
- vi. Any other tasks (related to project) assigned by Project Director and Project Manager of ESIP.

Data and documents/ reports /papers etc. generated by the consultant under the project will be the sole property of ICFRE. Consultant should ensure to hand over print and electronic copies of data and documents/ reports /papers to the PI of the project before completion or termination of the contract.

Performance of the consultant will be measured against assigned work plan and it will be updated every six months. Consultant will submit quarterly progress reports stating her/his accomplishments against the agreed work plan and also submit any other reports as required by the project management authorities.

4. Qualification Requirements

- i. Essential qualification is doctorate degree in Forestry/ Botany/ Environment Science/ Ecology/ Climate Change or equivalent with experience in Climate Change or three years of research and teaching experience after master's degree in Forestry/ Botany/ Environment Science/ Ecology/ Climate Change or equivalent with experience in Climate Change
- ii. Candidates with strong background, diverse practical and research experience in the field will have an advantage
- iii. Knowledge of convention on climate change (UNFCCC)
- iv. Fluent in speaking and writing English
- v. Computer skills
- vi. Ability to work effectively in a team, interacts persuasively with a range of stakeholders, and travel extensively

5. Services, facilities and property to be made available to the consultant by the Client

1. Sitting space with Computer, internet facility
2. Relevant documents required for imparting services
3. @ 1days leave per month
4. Traveling expenditure as per Government of India norms for the consultants/ contract personnel.

6. Duration and Location

The duration of the contract for this assignment is for a period of one year. The consultant will report to the PI of the project. Location of the assignment will be Dehradun with extensive long duration tours to various locations throughout India for implementation of project activities.

7. Remuneration and Payment Terms

The consolidated remuneration of the consultant will be INR 40,000/-per month and TDS will be deducted as per the Income Tax Norms. Travel expenditure, to the travel undertaken by the consultant for project works will be reimbursed as per the norms of the Government of India/ICFRE. No other allowances would be reimbursed or paid to the consultant.

Annexure – II

**Format for Submission of Proposal of Expression of Interest for Selection of
Consultant under Capacity Buildings of State Forest Departments for Developing State
REDD+ Action Plans**

1. Name of Candidate (in block letters):

2. Father's Name :

3. Permanent Address :

4. Full Postal Address for
Correspondence :

5. Mobile No. Telephone No.

6. E-mail ID :

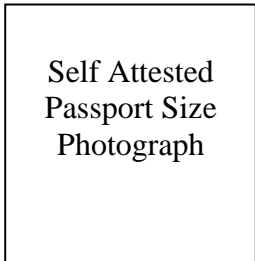
7. (a) Date of Birth :

(b) Age as on 31.12.2019 *i.e.*, the last date of submission of expression of interest proposal:

8. Nationality :

9. Educational Qualifications (Graduation onwards):

Examination passed	Subjects of Examination	Name of Board/University	Year of Passing	Division



10. Relevant Experience in the field of Forestry/ Botany/ Environment Science/ Ecology/ Climate Change:

Name of Employment/ Designation	Name of the Organisation where worked	Duration of Experience		Year of Experience	Nature of Duty Performed
		From	To		

11. List of Published Peer Reviewed Documents/Reports/ Papers:

12. List of Forestry Projects handled/ executed (in chronological order):

13. Training Programmes Attended:

14. Computer Skills:

15. Communication Skills:

16. Other Professional Skills:

17. Two References:

17. Justification as to, why he/she should be considered as a suitable candidate for engaging as a Consultant?

Declaration

I affirm that all information supplied by me as stated above is true and correct, I also fully understand that if any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature is liable be summarily rejected. Curriculum vitae and self attested copies of all the necessary documents are enclosed for proof of age, essential qualifications and relevant essential experiences.

Place:

Signature of the candidate

Date: