



INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION
(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)
P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No. 8/2018/ESIP/BCC/ICFRE/117

Dated: 17/02/2022

Request for Quotations

Purchase of Improved Cook Stove for ESIP areas of Chhattisgarh

Name of Project: Ecosystem Services Improvement Project

Procurement Reference No.: IN-ICFRE-278460-GO-RFQ

1. The Government of India has received grant from the World Bank towards the cost of the Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for quotations is issued. The procurement process will be conducted in accordance with the Request for quotation (RFQ) method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.
2. ICFRE now invites Request for Quotations through Government e-Marketplace (GeM) for purchase of Improved Cook Stoves (ICS) to the ESIP project villages of Chhattisgarh as per following technical specifications:

S. No.	Technical Specifications	
1	Outer Body Material	Mild Steel/Aluminum
2	Inner Chamber Material	Stainless Steel (304)/ Stainless Steel of higher standard
3	Material of Handle	Mild Steel/ Bakelite
4	Material of Wood Support	Mild Steel/ Stainless Steel of higher Standard
5	Material of Base	Stainless-Steel (304)/ Galvanized Iron
6	Length of stove (mm)	251-275/301-325
7	Width of stove (mm)	251-275/276-300
8	Outer diameter of stove (mm)	176-200/251-275
9	Burner	Single
10	The overall thermal efficiency	28% and above
11	Carbon Monoxide	Below 3.5 g/MJd
12	PM _{2.5}	Below 2.8 mg/m ³
13	Weight	Above 3.5 kg
14	Quantity	2330 Nos.
15	Warranty	2 years

3. The Request for Quotation (RFQ) for purchase of Improved Cook Stove for ESIP areas of Chhattisgarh as per technical specifications mentioned in Para 2 shall be submitted in the format given in Annexure - I.
4. Criteria & conditions for supply of the best quality of ICS along with instructions for preparing the RFQ are given in Annexure – II.

5. RFQ should be submitted as per the instructions contained in the Annexure - II of this document.
6. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.
7. RFQ must be submitted in a sealed envelope and marked as "Request for Quotation for Supply ICS" and addressed to:
The Project Director
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Utrakhand-248006 (INDIA)

RFQ can also be submitted to the Project Director, ESIP, ICFRE through email at projectdirectoresip@gmail.com

8. RFQ should be accompanied by adequate technical documentation, catalogue(s) and other printed material or pertinent information for the item quoted, including names and addresses of firms providing the above-mentioned items.
9. The supplier has to provide the sample of the ICS.
10. The Procurement Committee ESIP, ICFRE will examine the quality parameters of the sample of the ICS, subsequently vetting them. The firms qualifying the sample quality vetting criteria will only be eligible to participate further. The selected firm has to provide the ICS as per the vetted sample only, any deviation will lead to the cancellation of the contract.
11. The deadline for receipt of RFQ at the address mentioned above is 02 March 2022 by 3:00 PM.
12. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). Increasing of prices will not be allowed after the submission of RFQ.
13. Validity of the Offer: RFQ shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 7 above.
14. Firm has to present a declaration document of not having blacklisted in any government department/ organization.
15. Evaluation of RFQ: ICFRE will evaluate and compare the RFQs determined to be substantially responsive, *i.e.*, which are properly signed; meet the eligibility criteria and confirm to the terms and conditions, and specifications.
16. Award of contract: ICFRE will award the contract to the Firm whose RFQ has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
17. Notwithstanding the above, ICFRE reserves the right to accept or reject any RFQ and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
18. The Firm(s) whose RFQ is accepted will be notified for the award of contract by ICFRE prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
19. All prices should be quoted F.O.R. destination inclusive of all taxes and contingent costs including, customized packing and forwarding, transportation, handling and insurance of ICS
20. ICS shall meet the standards prescribed by Ministry of New and Renewable Energy (MNRE) or any other Government approved agency/organization.
21. Penalty: Supply of non-original/similar looking items or items in damaged conditions shall not be accepted. Penalty up to 25% of the value of the supply order may be imposed if items is not provided in specified quality specification and item condition. In addition, the contract will be cancelled and contractor may be blacklisted. However, no penalty will be imposed if the delay

in supply occurs on account of intimation by ICFRE for any administrative or logistics contingency.

22. Consignee: The selected firm has to supply ICS to the beneficiaries of the following villages of Ragunathnagar Forest Range of Chhattisgarh:

S.No.	Village Name	No. of beneficiaries
1	Ragunathnagar	500
2	Naugai	250
3	Kesari	350
4	Girwani	450
5	Bhabhani	200
6	Shankarpur	350
7	Rameshpur	230
Total		2330

Village wise list of the for ICS will be provided to the firm along with Purchase Order.

23. All the items shall be delivered within 30 days of issue of the Purchase Order.
24. Payment shall be made after successful delivery of ICS at the designated consignee address.
25. Any representation/complaints pertaining to this RFQ shall be addressed to the Grievance Redressal Committee, ESIP-PIU, ICFRE, at projectdirectoresip@gmail.com.
26. The Project Director, ESIP, ICFRE reserves the right to cancel the contract on ground of unsatisfactory or delayed supply and failure to fulfill terms and conditions of the agreement.

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Project Director
ESIP, ICFRE

परिचालना निदेशक/Project Director
ई.एस.आई.पी./ESIP
भारतीय बागिकी अनुसंधान एवं शिक्षा परिषद
Indian Council of Forestry Research & Education
डाकघर-न्यू फॉरेस्ट, देहरादून-248006
P.O.-New Forest, Dehradun-248006

Format of Quotation
(on Firm Letter Head)

Date:

To

Project Director,
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

Sub.: Request for quotation for Purchase of Improved Cook Stoves for ESIP areas of Chhattisgarh

Madam/ Sir,

We offer to execute the supply of Improved Cook Stove (ICS) for ESIP areas in CG, in accordance with the conditions of contract, as per following quoted price:

Name of the items	Technical Specifications		Quantity (Nos.)	Price Quoted (INR)			Total cost (in Rs.)
				Unit Price	GST	Total Unit cost	
Improved Cook Stoves	Outer Body Material	Mild Steel/Aluminum	2330				
	Inner Chamber Material	Stainless Steel (304)/ Stainless Steel of higher standard					
	Material of Handle	Mild Steel/ Bakelite					
	Material of Wood Support	Mild Steel/ Stainless Steel of higher Standard					
	Material of Base	Stainless-Steel (304)/ Galvanized Iron					
	Length of stove (mm)	251-275/301-325					
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	Burner	Single					
	The overall thermal efficiency	28% and above					
	Carbon Monoxide	Below 3.5 g/MJd					
	PM _{2.5}	Below 2.8 mg/m ³					
	Weight	Above 3.5 kg					
Warranty	2 years						

We agree to supply the above item(s) in accordance with the technical specifications for a total contract price of Rs. (Rupeesonly) as per the detailed description specified in the request for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:
Name and Title of Signatory:

Instructions for Preparing Quotations

1. Scope of Procurement: Invites price quotations for procurement of the Improved Cook Stove (ICS) as described in the Para 2 of RFQ. The successful Firm will be expected to complete the delivery and installation in all aspects within due time.
2. Eligibility to Quote: Firms duly registered with tax authorities may be eligible to participate only if they also:
 - a. Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
 - b. Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
3. Qualification of the Firm: To qualify for award of the Contract, a firm shall meet the following minimum qualifying criteria:
 - a. As manufacturer/supplier/distributor/authorize representative must have at least two years of experience in manufacturing/supplying/distributing and sale of the Improved Cook Stove (ICS) mentioned in Para 2. Proof of same may be provided.
 - b. Authorized Dealership Certificate must be provided with the quotation.
 - c. OEM Average turnover (last three years) as per GEM applicable norms
4. Documents Comprising the Quotation: The proposal submitted by the Firm must comprise of following documents:
 - a. Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
 - b. Qualification and Experience Information and other relevant documents
 - c. Copies of registration/taxation documents
 - d. Certificate of authorized dealership
 - e. Unit Price of the Improved Cook Stove (ICS) including FOR
5. Currency of Quotations:
 - a. Rate inclusive of GST shall be quoted in Indian Rupees.
 - b. The rates and prices quoted by the Firm shall be fixed for the duration of the Contract and shall not be subject to any adjustment on any account.
6. Quotations should be valid for 90 days.
7. Each firm shall submit only one quotation.
8. The Project Director reserves the right to increase or decrease quantities of the items.
9. Decision of Director General, ICFRE will be final in case of dispute (if any).

परियोजना निदेशक/Project Director
ई.एस.आई.पी./ESIP
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