

ऋचा मिश्रा भा०व०से०
Richa Misra I.F.S.

सचिव
Secretary



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भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्
INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त निकाय)
(An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)

डाकघर : न्यू फॉरेस्ट, देहरादून – 248006 (उत्तराखण्ड)
P.O. New Forest, Dehradun – 248 006 (Uttarakhand)

No. 63-19/2017-ICFRE

Dated the 21st November, 2025


NOTIFICATION

In view of the directions given by the Board of Governors of ICFRE vide its 60th meeting held on 13.12.2022 and in exercise of the powers conferred under Section 22(b)(iv) of respective rules of ICFRE Society, the Director General, ICFRE is pleased to notify the enclosed Recruitment and Promotion Rules of 25 posts of ICFRE and its Institutes (Annexure-I for 21 posts and Annexure-II for 04 posts), which have been aligned with the DoPT/SSC. These recruitment rules replaces the existing rules of the posts.

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

These rules will come into force with immediate effect.

Encl : As above (Annexures-I & II).


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Distribution :-

1. The DIGF (RT), MoEFCC, New Delhi.
2. The DIGF (FE), MoEFCC, New Delhi.
3. All DDGs/Director(IC)/CVO/Head, IAC, ICFRE.
4. The Directors of all Institutes of ICFRE.
5. The In-charge, IT Division, ICFRE. It is requested to upload these rules on the website of ICFRE. .
6. Guard file.

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(For Annexure-I)

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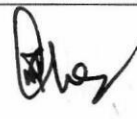
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RECRUITMENT RULES 2025

1	Name of Post	Lower Division Clerk
2	Number of Posts	119* (2025) ICFRE Headquarter - 10 FRI, Dehradun - 33 TFRI, Jabalpur - 18 IFGTB, Coimbatore - 10 AFRI, Jodhpur - 10 RFRI, Jorhat - 10 IWSST, Bangalore - 12 HFRI, Shimla - 05 IFP, Ranchi - 04 IFB, Hyderabad - 07 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'C', Ministerial
4	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised pay scale)	Level-2 of 7 th CPC Pay Matrix (pre-revised Pay band-1: Rs. 5200-20200 plus grade pay Rs. 1900/-)
5	Whether selection post or non-selection post	Non Selection
6	Age limit for direct recruitment	Not below 18 years or exceeding 27 years. Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time. Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. Where recruitment is not through SSC, crucial date for determining the age limit shall be the last/closing date for receipt of applications.
7	Educational and other qualifications required for direct recruitment	(i) 12 th Class pass certificate from recognized Board. (ii) Typing Speed of 35 words per minute in English or 30 words per minute in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word). As per DoPT's OM No.AB-14017/20/2008-Estt.(RR) dated 17.05.2010, the skill test shall be conducted only on computers and time allowed will be 10 minutes.
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Yes, to the extent indicated in Col. 10

9	Period of probation, if any	Two years																		
10	Methods of recruitment whether by Direct Recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	<p>1) 85% by Direct Recruitment. (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission)</p> <p>2) 10% vacancies shall be filled on the basis of departmental qualifying examination amongst the Group 'C' staff, who possess 12th class pass certificate from recognized board and have rendered 3 years regular service in the Pay Level-1 of 7th CPC Pay Matrix (Pre-Revised Pay Band-1: Rs 5200-20200 plus grade pay of Rs.1800). The maximum age limit for eligibility for examination is 45 years (50 years of age for the SC/ST candidates)</p> <p>3) 5% of the vacancies shall be filled on seniority cum fitness basis from Group C employees who have rendered three years regular service in posts in Pay Level-1 of 7th CPC Pay Matrix (Pre-revised Pay Band-1 : Rs.5200-20200 plus grade pay of Rs.1800/-).</p>																		
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	As stated in Sl.No.10																		
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Recruitment/Promotion/Confirmation Committee consisting of :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of MoEF&CC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Senior Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Director of the concerned Institute	-	Chairman	A representative of MoEF&CC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	Under Secretary/Senior Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
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Under Secretary/Senior Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Consultation with UPSC is necessary or not	Not applicable																		

1	Name of Post	Upper Division Clerk																					
2	Number of Posts	101* (2025) <table><tr><td>ICFRE HQ</td><td>10</td></tr><tr><td>FRI</td><td>37</td></tr><tr><td>TFRI</td><td>10</td></tr><tr><td>IFGTB</td><td>06</td></tr><tr><td>AFRI</td><td>09</td></tr><tr><td>RFRI</td><td>11</td></tr><tr><td>IWST</td><td>05</td></tr><tr><td>HFRI</td><td>05</td></tr><tr><td>IFP</td><td>05</td></tr><tr><td>IFB</td><td>03</td></tr></table> (*Subject to variation dependent on workload)		ICFRE HQ	10	FRI	37	TFRI	10	IFGTB	06	AFRI	09	RFRI	11	IWST	05	HFRI	05	IFP	05	IFB	03
ICFRE HQ	10																						
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IFB	03																						
3	Classification	General Central Service, Group 'C', Ministerial																					
4	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised Pay Scale)	Level-4 of 7 th CPC Pay Matrix (pre-revised Pay band-1: Rs. 5200-20200 plus grade pay Rs. 2400/-)																					
5	Whether selection post or non-selection post	Non Selection																					
6	Age limit for direct recruitment	Not Applicable																					
7	Education and other qualifications for direct recruits	Not Applicable																					
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable																					
9	Period of probation, if any	Not Applicable																					
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By promotion (as under) failing which by deputation. 75% - By Promotion 25% - By Limited Departmental Competitive Examination The quota of LDCE is to be filled through 25% portion of vacancies of UDCs.																					
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/ deputation/ absorption to be made.	1) 75% by Promotion from Lower Division Clerk in the Pay Level-2 (Pre revised Pay Band-1: Rs. 5200-20200 plus grade pay Rs. 1900/-) in the respective Institute with 8 years regular service in the grade. 2) 25% on the basis of Limited Departmental Competitive Examination to be conducted by the Director of Institute of Lower Division Clerks of the respective Institute with 5 year regular Service in the grade.																					

Srinivas *Ramesh*

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		<p>3) Failing above by deputation from :</p> <p>(i) Officers of Central/State Government or Autonomous Bodies holding analogous posts.</p> <p>(ii) LDCs in Pay Level 2 of 7th CPC having eight years regular service on the post and three years experience of dealing with Establishment or Accounts matters.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p>																		
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion/Selection Committee consisting of :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of MoEF&CC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Senior Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A representative of MoEF&CC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	Under Secretary/Senior Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member																		
Under Secretary/Senior Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		

Guarino *Renup*

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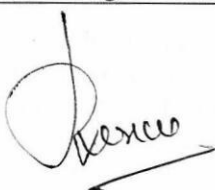


1	Name of Post	Assistant																					
2	Number of Posts	91* (2025) <table><tr><td>ICFRE HQ</td><td>10</td></tr><tr><td>FRI</td><td>43</td></tr><tr><td>TFRI</td><td>7</td></tr><tr><td>IFGTB</td><td>4</td></tr><tr><td>AFRI</td><td>7</td></tr><tr><td>RFRI</td><td>5</td></tr><tr><td>IWST</td><td>4</td></tr><tr><td>HFRI</td><td>5</td></tr><tr><td>IFP</td><td>5</td></tr><tr><td>IFB</td><td>1</td></tr></table> (*Subject to variation dependent on workload)		ICFRE HQ	10	FRI	43	TFRI	7	IFGTB	4	AFRI	7	RFRI	5	IWST	4	HFRI	5	IFP	5	IFB	1
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IWST	4																						
HFRI	5																						
IFP	5																						
IFB	1																						
3	Classification	General Central Service, Group 'B', Ministerial.																					
4	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix (pre-revised Pay band-2: Rs. 9300-34,800 plus grade pay Rs. 4200/-)																					
5	Whether selection post or non-selection post	Non Selection																					
6	Age limit for direct recruitment	Not Applicable																					
7	Education and other qualifications for direct recruits	Not Applicable																					
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable																					
9	Period of probation, if any	Not Applicable																					
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100 % by promotion failing which by deputation.																					
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/absorption to be made	1) By Promotion from Upper Division Clerk in Pay Level-4 of 7 th CPC pay matrix in the respective Institute with 10 years regular service in the grade. 2) Failing above by Deputation from: (i) Officers of Central/State Government or Autonomous Bodies holding analogous posts. (ii) UDCs in Pay Level 4 of 7 th CPC having ten years regular service on the post and three years experience of dealing with Establishment or Accounts matters. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications. The period of deputation including the period of																					

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		deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.																		
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion/Selection Committee consisting of :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A Representative of MoEF&CC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Senior Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A Representative of MoEF&CC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One lady Member of appropriate status.	-	Member	Under Secretary/Senior Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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Under Secretary/Senior Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Not applicable																		

1	Name of Post	Section Officer
2	Number of Posts	25* (2025) ICFRE Headquarter - 08 FRI, Dehradun - 10 TFRI, Jabalpur - 01 IFGTB, Coimbatore - 01 AFRI, Jodhpur - 01 RFRI, Jorhat - 01 IWST, Bengaluru - 01 HFRI, Shimla - 01 IFP, Ranchi - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'B', Ministerial
4	Pay band and grade pay or pay scale	Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs. 9300-34,800 plus grade pay Rs.4600/-)
5	Whether selection post or non-selection post	Non Selection
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<p>Promotion: Assistant with 5 years regular service in Pay level 6 of 7th CPC pay matrix (Pre-revised pay band-2 Rs. 9300-34,800 plus grade pay Rs. 4200/-)</p> <p>Deputation: (i) Officers of Central/State Government or Autonomous Bodies holding analogous posts. (ii) Assistants in Pay Level 6 of 7th CPC having five years regular service on the post. Experience of dealing with Establishment or Accounts matters is desired.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>

		The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.															
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion/Selection Committee consisting of :</p> <table border="1"> <tr> <td>Deputy Director General (Admin.), ICFRE</td><td>-</td><td>Chairman</td></tr> <tr> <td>Director of the Institute</td><td>-</td><td>Member</td></tr> <tr> <td>A representative of MoEFCC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Deputy Director General (Admin.), ICFRE	-	Chairman	Director of the Institute	-	Member	A representative of MoEFCC of appropriate level.	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Deputy Director General (Admin.), ICFRE	-	Chairman															
Director of the Institute	-	Member															
A representative of MoEFCC of appropriate level.	-	Member															
Secretary, Indian Council of Forestry Research and Education	-	Member															
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member															
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable															






1	Name of Post	Under Secretary
2	Number of Posts	08* (2025) ICFRE Headquarter - 03 FRI, Dehradun - 01 TFRI, Jabalpur - 01 IFGTB, Coimbatore - 01 AFRI, Jodhpur - 01 IWSST, Bengaluru - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'A', Ministerial
4	Pay band and grade pay or pay scale	Level-11 of 7 th CPC Pay Matrix (pre-revised Pay band-3: Rs. 15,600-39,100 plus grade pay Rs.6600/-)
5	Whether selection post or non-selection post	Non Selection
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by Promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/ absorption grades from which promotion/ deputation/ absorption to be made	<p>Promotion: Section Officer in the Pay Level-7 of 7th CPC with 9 years regular service in the grade. NOTE : Clause 6 (Protection clause) of DoPT's O.M. No.AB-14017/4/2021-Estt.(RR) dated 20.09.2022 be taken into consideration for calculating the residency period. The said OM has been adopted by ICFRE vide notification No.58-21/60/2022-ICFRE dated 13.01.2023.</p> <p>Deputation:</p> <p>(i) Officers of Central/State Government or Autonomous Bodies holding analogous posts.</p> <p>(ii) Section Officer in Pay Level 7 of 7th CPC having nine years regular service on the post. Experience of dealing with Establishment or Accounts matters is desired.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>

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12	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion/Selection Committee consisting of :		
		Director General, ICFRE	-	Chairman
		Deputy Director General (Admin.), ICFRE	-	Member
		Director Forest Education	-	Member
		A Representative of MoEF&CC of appropriate level.	-	Member
		Secretary, ICFRE	-	Member
		A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government	-	Member
		One of the above members should be nominated from the SC/ST community.		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		






1	Name of Post	Senior Administrative Officer																		
2	Number of Posts	01 (2025) ICFRE Headquarter - 01 (*Subject to variation dependent on workload)																		
3	Classification	General Central Service, Group 'A', Ministerial																		
4	Pay band and grade pay or pay scale	Level-12 of 7 th CPC Pay Matrix (pre-revised Pay band-3: Rs. 15,600-39,100 plus grade pay Rs. 7600/-)																		
5	Whether selection post or non-selection post	Selection																		
6	Age limit for direct recruitment	Not Applicable																		
7	Education and other qualifications for direct recruits	Not Applicable																		
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable																		
9	Period of probation, if any	Not Applicable																		
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputation including short term contract.																		
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Promotion: Promotion from the post of Under Secretary in Pay Level-11 of 7 th CPC Pay Matrix (Pre revised Pay Band-3: Rs. 15,600-39,100 plus grade pay Rs. 6600/- with 5 years regular service in the post. Deputation: Officer of Indian Forest Services/Central Secretariat Services in the analogous pay scale/pay band plus grade pay or with 5 years regular service in the pay band-3: Rs.15,600-39,100 plus grade pay Rs. 6,600/-. Preferentially having experience of Establishment, Accounts and Stores.																		
12	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion/Selection Committee consisting of : <table border="1"> <tr> <td>Director General, ICFRE</td><td>-</td><td>Chairman</td></tr> <tr> <td>Deputy Director General (Admin.), ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>Director Forest Education</td><td>-</td><td>Member</td></tr> <tr> <td>A representative of MoEF&CC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director General, ICFRE	-	Chairman	Deputy Director General (Admin.), ICFRE	-	Member	Director Forest Education	-	Member	A representative of MoEF&CC of appropriate level.	-	Member	Secretary, ICFRE	-	Member	A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government	-	Member
Director General, ICFRE	-	Chairman																		
Deputy Director General (Admin.), ICFRE	-	Member																		
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A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable																		

1	Name of Post	Store Keeper
2	Number of Posts	13* (2025) ICFRE (HQ) - 01 Forest Research Institute - 06 Instt. of Forest Gen. and Tree Breeding - 02 Rain Forest Research Institute - 01 Instt. of Wood Science & Technology - 01 Institute of Forest Productivity - 01 Institute of Forest Bio-diversity - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service Group 'C', Non Ministerial
4	Pay band and grade pay or pay scale	Pay Level-3 of 7 th CPC Pay Matrix (pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs. 2000/-)
5	Whether selection post or non-selection post	Not applicable
6	Age limit for direct recruitment	Between 18 and 27 years. (Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time). <u>Note:</u> The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7	Education and other qualifications for direct recruits	12 th pass from a recognized Board.
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/absorption to be made	Not applicable

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12	If a Departmental Promotion Committee exists, what is its composition	Departmental Recruitment/confirmation Committee :		
		Director of the concerned Institute	-	Chairman
		A representative MoEF&CC of appropriate level.	-	Member
		One Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member
		Under Secretary/SAO, ICFRE	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
		One of the above members should be nominated from the SC/ST/OBC community.		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable		










1	Name of Post	Senior Store Keeper																		
2	Number of Posts	04* (2025) Forest Research Institute - 03 Rain Forest Research Institute - 01 (*Subject to variation dependent on workload)																		
3	Classification	General Central Service Group 'C', Non Ministerial																		
4	Pay band and grade pay or pay scale	Pay Level-4 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs.2400/-)																		
5	Whether selection or non-selection post	Non Selection																		
6	Age limit for direct recruitment	Not Applicable																		
7	Education and other qualifications for direct recruits	Not Applicable																		
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable																		
9	Period of probation, if any	Not Applicable																		
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion																		
11	In case of recruitment by promotion/ deputation/absorption, grades from which promotion/ deputation/ absorption to be made	Promotion of Store Keeper in Pay Level-3 of 7 th CPC (Pre revised pay band- 1: Rs.5,200-20,200 plus grade pay of Rs.2,000/-) with 5 years regular service in the grade.																		
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion Committee :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td> <td>-</td> <td>Chairman</td> </tr> <tr> <td>A Representative of MOEFCC of appropriate level.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>One Head of Division of the concerned Institute</td> <td>-</td> <td>Member</td> </tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>Under Secretary/Sr. Admin. Officer, ICFRE</td> <td>-</td> <td>Member</td> </tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td> <td>-</td> <td>Member</td> </tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A Representative of MOEFCC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.	-	Member	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
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Under Secretary/Sr. Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		

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1	Name of Post	Head Store Keeper																		
2	Number of Posts	02* (2025) ICFRE (HQ) - 01 Forest Research Institute - 01 (*Subject to variation dependent on workload)																		
3	Classification	General Central Service Group 'C', Non Ministerial																		
4	Pay band and grade pay or pay scale	Pay Level-5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs.2800/-)																		
5	Whether selection post or non-selection post	Non Selection																		
6	Age limit for direct recruitment	Not Applicable																		
7	Education and other qualifications for direct recruits	Not Applicable																		
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable																		
9	Period of probation, if any	Not Applicable																		
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion																		
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Promotion of Senior Store Keeper in the Pay Level-4 of 7 th CPC with 5 years regular service in the grade.																		
12	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion Committee : <table border="1"> <tr> <td>Director of the concerned Institute</td> <td>-</td> <td>Chairman</td> </tr> <tr> <td>A representative of MoEFCC of appropriate level.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>One Head of Division of the concerned Institute</td> <td>-</td> <td>Member</td> </tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post One Lady Member of appropriate status.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>Under Secretary/Sr. Admin. Officer, ICFRE</td> <td>-</td> <td>Member</td> </tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td> <td>-</td> <td>Member</td> </tr> </table> One of the above members should be nominated from the SC/ST community.	Director of the concerned Institute	-	Chairman	A representative of MoEFCC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post One Lady Member of appropriate status.	-	Member	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
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One Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post One Lady Member of appropriate status.	-	Member																		
Under Secretary/Sr. Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		

1	Name of Post	Store Officer
2	Number of Posts	01* (2025) Forest Research Institute – 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service Group 'B', Non Ministerial
4	Pay band and grade pay or pay scale	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9300-34,800 plus grade pay Rs.4600/-)
5	Whether selection post or non-selection post	'Non Selection'
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made.	<p>By Promotion: Promotion from amongst the Head Stores Keeper in Pay Level-5 of 7th CPC with 11 years regular service in the grade.</p> <p>By deputation:</p> <p>(i) Officers of Central government/ autonomous bodies/ public sector undertaking holding analogous posts OR</p> <p>(ii) Store Keeper with 11 years regular service in Pay Level-5 of 7th CPC possessing a bachelor degree from recognized university.</p> <p>3 years experience of maintenance of Stores and Accounts.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable</p>

		further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.																		
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion/Selection Committee</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A Representative of MoEFCC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A Representative of MoEFCC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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Under Secretary/Sr. Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		

1.	Name of Post	Junior Translation Officer
2.	No. of Posts	05* (2025) FRI – 01 IFGTB – 01 AFRI – 01 RFRI – 01 IWST – 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' Non- Ministerial
4.	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruits	Not exceeding 30 years. Relaxable for government servants / ICFRE employees upto 5 years in accordance with the instructions or orders issued by the Central Government from time to time. Note: The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). OR The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits	Master's degree from a recognized University in Hindi / English with English/Hindi as compulsory/elective subject or as medium of examination at degree level. OR Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as compulsory/elective subject at the degree level; OR Master's degree of a recognized University in any subject other than Hindi / English, with Hindi/English medium and Hindi/English as a compulsory/elective subject as a medium of examination at degree level; OR Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subjects or






		either of the two as medium of examination and the other as a compulsory/ elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice versa.																		
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable																		
9.	Period of probation, if any	2 years																		
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission)																		
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable																		
12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Recruitment committee (for considering recruitment and confirmation) consisting of :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A Representative of MoEFCC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Director of the concerned Institute	-	Chairman	A Representative of MoEFCC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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Under Secretary/Sr. Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		

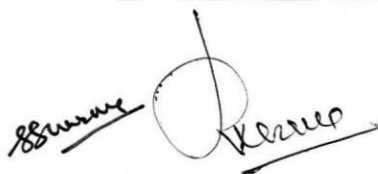
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Ans

1.	Name of Post	Assistant Director (Rajbhasha)
2.	No. of Posts	03* (2025) FRI – 01 TFRI – 01 AFRI – 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'A' Non-Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-10 of 7 th CPC Pay Matrix (Pre-revised Pay band-3: Rs.15,600-39,100 plus grade pay Rs.5400/-)
5.	Whether Selection post or non-selection post	Non-Selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by deputation including short term contract
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<p>By Promotion: From Junior Translation Officer with 10 years regular service in Pay Level-6 of 7th CPC (Pre-revised pay band-2:Rs.9,300-34,800 plus grade pay Rs.4,200/-) working in Indian Council of Forestry Research and Education or any Institute under it.</p> <p>NOTE : Clause 6 (Protection clause) of DoPT's O.M. No.AB-14017/4/2021-Estt.(RR) dated 20.09.2022 be taken into consideration for calculating the residency period. The said OM has been adopted by ICFRE vide notification No.58-21/60/2022-ICFRE dated 13.01.2023.</p> <p>By deputation: Officer from the central Government/State Government/ Government undertaking / autonomous body :-</p> <p>(1) holding analogous posts, or (2) with 10 years regular service as Junior Translation Officer in the Pay Level-6 of 7th CPC (Pre-revised pay band-2: Rs.9,300-34,800 plus grade pay Rs.4200/-), or</p>





		<p>(3) with 5 years regular service as Senior Translation Officer in Pay Level-7 of 7th CPC (Pre-revised pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)</p> <p>AND possessing educational qualification as below:</p> <p>Master's degree from a recognized University in Hindi / English with English/Hindi as compulsory/elective subject or as medium of examination at degree level.</p> <p>OR</p> <p>Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as compulsory/elective subject at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University in any subject other than Hindi / English, with Hindi/English medium and Hindi/English as a compulsory/elective subject as a medium of examination at degree level;</p> <p>OR</p> <p>Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as a compulsory/ elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice versa.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p>
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12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion/Selection Committee consisting of :</p> <table border="1"> <tr> <td>Director General, Indian Council of Forestry Research and Education</td><td>-</td><td>Chairman</td></tr> <tr> <td>Deputy Director General (Administration), Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>Director Forest Education</td><td>-</td><td>Member</td></tr> <tr> <td>A representative of Ministry of Environment, Forests and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director General, Indian Council of Forestry Research and Education	-	Chairman	Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member	Director Forest Education	-	Member	A representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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Secretary, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.																		

Sharma *Verma*

3/11/15

Ans

1.	Name of Post	Security Officer
2.	No. of Posts	01* (2025) Forest Research Institute – 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service, Group 'B', Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years (in case of re-employment)
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	(i) By deputation including short term contract (ii) Re-employment of retired Personnel of Armed Forces / Paramilitary Forces/Police
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<p>(i) By deputation / Short Term Contract Basis :</p> <p>Officers of central government/ autonomous bodies/public sector undertaking holding analogous post in Level 7 of 7th CPC Pay Matrix.</p> <p style="text-align: center;">OR</p> <p>Personnel of central government/ autonomous bodies/public sector undertaking holding a post in Level 6 of 7th CPC Pay Matrix and having 5 years regular service in the grade with experience in security related matters in the organization.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p>

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		<p>(ii) Re-employment of retired personnel of Armed Forces / Paramilitary Forces / Police : A retired/released personnel of less than 55 years of age who has served in armed forces/paramilitary forces/ police on analogous post in Level 7 of 7th CPC Pay Matrix.</p> <p style="text-align: center;">OR</p> <p>A retired/released personnel of less than 55 years of age and served in armed forces/ paramilitary forces/police in Level 6 of 7th CPC Pay Matrix and having 5 years regular service in the grade.</p>																		
12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Recruitment/Selection/Confirmation Committee consisting of :-</p> <table border="1"> <tr> <td>Director General, Indian Council of Forestry Research and Education</td><td>-</td><td>Chairman</td></tr> <tr> <td>Deputy Director General (Administration), Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>Director Forest Education</td><td>-</td><td>Member</td></tr> <tr> <td>A representative of Ministry of Environment, Forests and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director General, Indian Council of Forestry Research and Education	-	Chairman	Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member	Director Forest Education	-	Member	A representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director General, Indian Council of Forestry Research and Education	-	Chairman																		
Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member																		
Director Forest Education	-	Member																		
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Secretary, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.																		

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1.	Name of Post	Driver Special Grade																		
2.	No. of Posts	03* (2025) ICFRE Headquarter - 02 Forest Research Institute - 01 (*Subject to variation dependent on workload)																		
3.	Classification	General Central Service Group 'B' Non- Ministerial																		
4.	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-)																		
5.	Whether Selection post or non-selection post	Non selection																		
6.	Age limit for direct Recruits	Not applicable																		
7.	Educational and other qualifications required for direct recruits	Not applicable																		
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable																		
9.	Period of probation, if any	Not applicable																		
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion																		
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver Grade-I with 06 years regular service in the grade in the Pay Level-5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay of Rs.2,800/-).																		
12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion Committee :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td> <td>-</td> <td>Chairman</td> </tr> <tr> <td>A representative of MoEFCC of appropriate level.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>Head of Division of the concerned Institute</td> <td>-</td> <td>Member</td> </tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status</td> <td>-</td> <td>Member</td> </tr> <tr> <td>Under Secretary/Sr. Admin. Officer, ICFRE</td> <td>-</td> <td>Member</td> </tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td> <td>-</td> <td>Member</td> </tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A representative of MoEFCC of appropriate level.	-	Member	Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
A representative of MoEFCC of appropriate level.	-	Member																		
Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member																		
Under Secretary/Sr. Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.																		





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1.	Name of Post	Driver Grade I
2.	No. of Posts	10* (2025) ICFRE Headquarter - 01 Forest Research Institute - 04 Tropical Forest Research Institute - 03 Instt. of Wood Science & Tech. - 01 Arid Forest Research Institute - 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non- Ministerial
4.	Pay band and grade pay or pay scale	Level 5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,800/-)
5.	Whether Selection post or non-selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Promotion
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver Grade II having 5 years regular service in Pay Level-4 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5200-20,200 plus grade pay of Rs.2,400/-)

12.	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion Committee:-</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of Ministry of Environment, Forest and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Office, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or Department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member	Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member	Under Secretary/Sr. Admin. Office, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member																		
Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member																		
Under Secretary/Sr. Admin. Office, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		






1.	Name of Post	Driver Grade II
2.	No. of Posts	21* (2025) ICFRE Headquarter - 01 Forest Research Institute - 04 Tropical Forest Research Institute - 02 Arid Forest Research Institute - 01 Intt. of For. Gen. & Tree Breeding - 04 Rain Forest Research Institute - 02 Institute of Wood Science & Tech - 03 Himalayan Forest Research Instt - 03 Institute of Forest Productivity - 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level 4 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,400/-)
5.	Whether Selection post or non-selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver (Ordinary Grade) having 08 years regular service in Pay Level 2 of 7 th CPC pay matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900/-).

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12.	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion Committee :-		
		Director of the concerned Institute	-	Chairman
		A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member
		Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post one lady Member of appropriate status	-	Member
		Under Secretary/Senior Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other ministry or department of the Central Government	-	Member
		One of the above members should be nominated from the SC/ST community.		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

S. Srinivas

Prakash

G. S. Srinivas

Dr. S. Srinivas

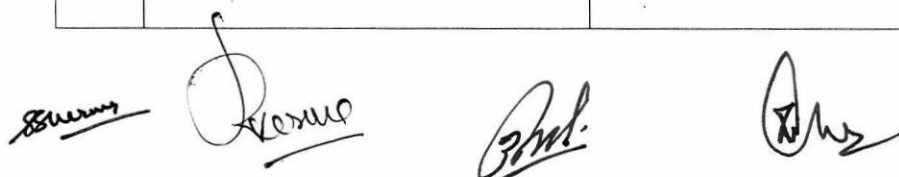
1.	Name of Post	Driver (Ordinary Grade)
2.	No. of Posts	19* (2025) ICFRE (HQ) - 01 Forest Research Institute - 06 Tropical Forest Research Institute - 01 Arid Forest Research Institute - 01 Instt of For. Gens & Tree Breeding - 02 Rain Forest Research Institute - 02 Instt of Wood Science & Tech - 02 Institute of Forest Productivity - 02 Institute of Forest Bio-diversity - 02 (*Subject to variation dependent on workload)
3.	Classification	General Central Service, Group 'C', Non- Ministerial
4.	Pay band and grade pay or pay scale	Level 2 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruits	Not below 21 years or exceeding 27 years. (Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time).
7.	Educational and other qualifications required for direct recruits	<u>Essential:</u> i. Matriculation from recognized Board. ii. Possession of a valid driving license for motor cars. iii. Experience of driving a motor car for three years or more. iv. Skill Test. v. Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle).
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable

12.	If a Departmental Recruitment Committee exists, what is its composition	<p>Departmental Recruitment Committee (for considering recruitment & confirmation) consisting of :-</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of Ministry of Environment, Forest and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One Lady Member of appropriate status</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Director of the concerned Institute	-	Chairman	A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member	Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One Lady Member of appropriate status	-	Member	Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member																		
Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One Lady Member of appropriate status	-	Member																		
Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		






1.	Name of Post	Library and Information Assistant
2.	No. of Posts	14* (2025) Forest Research Institute – 02 Tropical Forest Research Institute – 02 Instt. of Forest Gen. & Tree Breeding – 01 Arid Forest Research Institute – 03 Rain Forest Research Institute – 03 Institute of Wood Science and Tech. – 03 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B', Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-6 of 7 th CPC Pay Matrix (Pre revised Pay band-2, Rs.9300-34800 plus grade pay Rs.4200/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruits	Not exceeding 30 years. Relaxable for government servants / ICFRE employees upto 5 years in accordance with the instructions or orders issued by the Central Government from time to time.
7.	Educational and other qualifications required for direct recruits	Essential : (i) Bachelors Degree in Library Science or Library and Information Science of a recognized University / Institute. (ii) Two years' professional experience in a Library under Central/State Government / Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution. Desirable: PG Diploma in Library Automation and Networking or PGDCA or BCA equivalent alongwith good knowledge of Library Software from any recognized institution.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable



12.	If a Departmental Recruitment Committee exists, what is its composition	<p>Departmental Recruitment Committee (for considering recruitment & confirmation) consisting of :-</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of MoEFCC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Senior Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Director of the concerned Institute	-	Chairman	A representative of MoEFCC of appropriate level.	-	Member	Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member	Under Secretary/Senior Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
A representative of MoEFCC of appropriate level.	-	Member																		
Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member																		
Under Secretary/Senior Admin. Officer, ICFRE	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		






1.	Name of Post	Librarian
2.	No. of Posts	04* (2025) FRI – 01 IFGTB – 01 AFRI – 01 HFRI – 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2, Rs.9,300-34,800 with grade pay Rs.4,600/-)
5.	Whether Selection post or non-selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	By Promotion failing which by deputation.
11.	In case of recruitment by promotion or deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<p>PROMOTION from Library & Information Assistant with 5 years regular service in the Pay Level-6 of 7th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-) working in Indian Council of Forestry Research and Education and its Institutes.</p> <p>DEPUTATION :</p> <p>(A) Officers of the Central Government, Autonomous Bodies or Statutory Organization/PSU/University or Recognized Research or Educational Institution, holding analogous posts on regular basis and possessing the following qualifications :</p> <p>(i) Bachelors Degree in Library Science or Library and Information Science of a recognized University / Institute.</p> <p>OR</p>

		<p>(ii) Library Information Assistant in Pay Level 6 of 7th CPC having 5 years regular service in the grade possessing Bachelors Degree in Library Science or Library and Information Science of a recognized University / Institute.</p> <p>(B) <u>Desirable</u>: PG Diploma in Library Automation and Networking or PGDCA or BCA equivalent along with good knowledge of Library Software from any recognized institution.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p>																		
12.	If a Departmental Promotion / Confirmation / Selection Committee exists, what is its composition	<p>Departmental Promotion / Selection Committee consisting of :</p> <table border="1"> <tr> <td>Director General, Indian Council of Forestry Research and Education</td><td>-</td><td>Chairman</td></tr> <tr> <td>Deputy Director General (Administration), Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>Director Forest Education</td><td>-</td><td>Member</td></tr> <tr> <td>Representative of Ministry of Environment, Forests & Climate Change</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director General, Indian Council of Forestry Research and Education	-	Chairman	Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member	Director Forest Education	-	Member	Representative of Ministry of Environment, Forests & Climate Change	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of Central Government	-	Member
Director General, Indian Council of Forestry Research and Education	-	Chairman																		
Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member																		
Director Forest Education	-	Member																		
Representative of Ministry of Environment, Forests & Climate Change	-	Member																		
Secretary, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or department of Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable																		

1.	Name of Post	Accounts Officer
2.	No. of Posts	04* (2025) ICFRE Hqrs. - 01 Forest Research Institute - 01 Inst. of Forest Genetics & Tree Breeding - 01 Arid Forest Research Institute - 01 *Subject to variation dependent on workload
3.	Classification	General Central Service Group 'B' Non- Ministerial
4.	Pay band and grade pay or pay scale	Level-8 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4800/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By deputation including short term contract.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<u>By deputation / Short term contract :</u> Officers of Central government/autonomous bodies/public sector undertakings possessing bachelor degree from a recognized university and holding analogous posts on regular basis in the parent cadre/department. OR Section Officer working in the Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2 Rs. 9300-34800/- plus grade pay Rs.4600/-) with 2 years regular service and experience of two years of accounting work OR having knowledge of cash and accounts with a certificate from Institute of Secretariat Training and Management in this regard and 6 years regular service in Pay Level-6 of

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		<p>7th CPC Pay Matrix (Pre-revised Pay band-2 Rs.9,300-34,800 plus grade pay Rs.4,200/-).</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p>															
12.	If a Departmental Selection Committee exists, what is its composition	<p>Departmental Selection Committee :-</p> <table border="1"> <tr> <td>Deputy Director General (Administration), ICFRE</td><td>-</td><td>Chairman</td></tr> <tr> <td>Director of the Institute</td><td>-</td><td>Member</td></tr> <tr> <td>A representative of Ministry of Environment, Forest and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Deputy Director General (Administration), ICFRE	-	Chairman	Director of the Institute	-	Member	A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member	Secretary, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Deputy Director General (Administration), ICFRE	-	Chairman															
Director of the Institute	-	Member															
A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member															
Secretary, ICFRE	-	Member															
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member															
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable															

1.	Name of Post	Multi Tasking Staff
2.	No. of Posts	423* (2025) ICFRE ((HQ) - 25 Forest Research Institute - 171 Tropical Forest Research Institute - 42 Instt. of Forest Genetics & Tree Breeding - 35 Arid Forest Research Institute - 25 Rain Forest Research Institute - 34 Institute of Wood Science & Technology - 30 Himalayan Forest Research Institute - 17 Institute of Forest Productivity - 27 Institute of Forest Bio-diversity - 17 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C', Non- Ministerial
4.	Pay band and grade pay or pay scale	Level-1 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,800/-)
5.	Whether Selection post or non-selection post	Not applicable
6.	Age limit for direct Recruitment	Not below 18 years or exceeding 25 years. Age relaxation for government servants/ICFRE employees in accordance with the instructions or orders issued by the Government of India from time to time. Note: The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). OR The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7.	Educational and other qualifications for direct recruits	Matriculation pass certificate from a recognized board. OR ITI Pass* (Having 10 th pass Certificate) *May be adopted as per special requirements of the post, if any.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable

9.	Period of probation, if any	Two years																		
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment. (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission).																		
11.	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	Not applicable																		
12.	If Departmental Recruitment Committee exists, what is its composition	<p>Department Recruitment Committee (for considering Recruitment & confirmation) consisting of :-</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of Ministry of Environment, Forest and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or Department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST/OBC community.</p>	Director of the concerned Institute	-	Chairman	A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member	Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member	Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member																		
Head of Division of the concerned Institute	-	Member																		
In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member																		
Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable.																		

ANNEXURE- II

1.	Name of Post	Stenographer Grade – II
2.	No. of Posts	10* (2025) ICFRE(HQ) : 04 TFRI : 02 RFRI : 02 IFGTB : 01 IFB : 01 (* subject to variation dependent on workload)
3.	Classification	General Central Service, Group 'C', Ministerial
4.	Pay band and grade pay or pay scale	Pay Level 4 of 7 th CPC Pay Matrix (Pre Revised Pay band-1, Rs. 5,200-20,200 plus grade pay Rs. 2400/-)
5.	Whether Selection or non-selection post	Not applicable
6.	Age limit for direct Recruits	18-27 years. (Relaxable for Government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission OR Where recruitment is not through SSC, crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for direct recruits	(i) 12 th class pass or equivalent examination from a recognized Board or University. (ii) Skill Test Norms: Dictation: 10 mts@80 w.p.m. Transcription: 50 mts (Eng.) On Computer 65 mts (Hindi) On Computer.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment. (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission) Note : Vacancies caused by the incumbent being away on deputation or long illness or study leave or any other circumstances for a duration of one year or more may



		be filled on deputation from the officials of the Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits at Column No.7.																		
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable																		
12.	Composition of Departmental Promotion Committee.	Departmental Recruitment / confirmation Committee : <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A Representative of MoEF&CC of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary / Sr. Admin. Officer, ICFRE</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> One of the above members should be nominated from the SC/ST/OBC community.	Director of the concerned Institute	-	Chairman	A Representative of MoEF&CC of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.	-	Member	Under Secretary / Sr. Admin. Officer, ICFRE	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		






1.	Name of Post	Stenographer Grade – I
2.	No. of Posts	32* (2025) ICFRE Headquarter - 02 Forest Research Institute - 04 Tropical Forest Research Institute - 07 Institute of Forest Gen. & Tree Breeding - 04 Arid Forest Research Institute - 03 Rain Forest Research Institute - 05 Institute of Wood Science & Technology - 05 Himalayan Forest Research Institute - 01 Institute of Forest Productivity - 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service, Group B, Ministerial
4.	Pay band and grade pay or pay scale	Level 6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-)
5.	Whether Selection post or non-selection post	Non-Selection.
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by deputation
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<u>Promotion</u> from Stenographer Grade-II in Pay Level-4 of 7 th CPC Pay Matrix (Pre-revised Pay Band-1: Rs.5,200-20,200 plus grade pay Rs.2400/-) having 10 years regular service in the grade. <u>Deputation</u> : Officers holding the post of Stenographer under the Central Government : (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years regular service in Pay Level-4 of 7 th CPC Pay Matrix (Pre-revised Pay Band-1 with Grade Pay of Rs.2400 or equivalent).







		<p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>																		
12.	Composition of Departmental Promotion Committee	<p>Composition of Deptt. Promotion/Selection Committee :</p> <table border="1"> <tr> <td>Director of the concerned Institute</td><td>-</td><td>Chairman</td></tr> <tr> <td>A representative of Ministry of Environment, Forests and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>One Head of Division of the concerned Institute</td><td>-</td><td>Member</td></tr> <tr> <td>In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady member of appropriate status.</td><td>-</td><td>Member</td></tr> <tr> <td>Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Director of the concerned Institute	-	Chairman	A representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member	One Head of Division of the concerned Institute	-	Member	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady member of appropriate status.	-	Member	Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
Director of the concerned Institute	-	Chairman																		
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Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member																		
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member																		
13.	Circumstances under which Union Public Service Commission is to be consulted in making recruitment	Not applicable																		






1.	Name of Post	Private Secretary
2.	No. of Posts	21* (2025) ICFRE Headquarter – 13 Forest Research Institute – 02 Tropical Forest Research Institute – 01 Instt. of Forest Gen. & Tree Breeding – 01 Arid Forest Research Institute – 01 Rain Forest Research Institute – 01 Institute of Wood Science & Tech. – 01 Himalayan Forest Research Institute – 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group B, Ministerial
4.	Pay band and grade pay or pay scale	Pay Level 7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)
5.	Whether Selection post or non-selection post	Non-Selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by deputation
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	<p>Promotion : From Steno Grade-I in the Pay Level-6 of 7th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200) with 5 years regular service in the grade.</p> <p>Deputation : Officers holding the post of Stenographer under the Central Government (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in the stenographers grade in Pay Level-6 of 7th CPC Pay Matrix (Pre-revised Pay Band-2 with Grade Pay of Rs.4200) or equivalent in parent cadre or department.</p>





		<p>The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>															
12.	Composition of Departmental Promotion Committee	<p>Composition of Departmental Promotion / Selection Committee:</p> <table border="1"> <tr> <td>Deputy Director General (Admin.), ICFRE</td><td>-</td><td>Chairman</td></tr> <tr> <td>Director of the Institute</td><td>-</td><td>Member</td></tr> <tr> <td>A Representative of Ministry of Environment, Forests and Climate Change of appropriate level.</td><td>-</td><td>Member</td></tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td><td>-</td><td>Member</td></tr> <tr> <td>A Group 'A' officer from any other Ministry or department of the Central Government</td><td>-</td><td>Member</td></tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Deputy Director General (Admin.), ICFRE	-	Chairman	Director of the Institute	-	Member	A Representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
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Secretary, Indian Council of Forestry Research and Education	-	Member															
A Group 'A' officer from any other Ministry or department of the Central Government	-	Member															
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable															






1.	Name of Post	Senior Private Secretary															
2.	No. of Posts	01* (2025) ICFRE Headquarter - 01 (*Subject to variation dependent on workload)															
3.	Classification	General Central Service Group B, Ministerial															
4.	Pay band and grade pay or pay scale	Pay Level 8 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,800/-)															
5.	Whether Selection post or non-selection post	Non selection															
6.	Age limit for direct Recruits	Not applicable															
7.	Educational and other qualifications required for direct recruits	Not applicable															
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable															
9.	Period of probation, if any	Not applicable															
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion															
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Private Secretary in Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-) with 2 years regular service in the grade.															
12.	Composition of Departmental Promotion Committee	<p>Composition of Departmental Promotion Committee :</p> <table border="1"> <tr> <td>Deputy Director General (Admin.), ICFRE</td> <td>-</td> <td>Chairman</td> </tr> <tr> <td>Director of the Institute</td> <td>-</td> <td>Member</td> </tr> <tr> <td>A Representative of MoEF&CC of appropriate level.</td> <td>-</td> <td>Member</td> </tr> <tr> <td>Secretary, Indian Council of Forestry Research and Education</td> <td>-</td> <td>Member</td> </tr> <tr> <td>A Group 'A' officer from any other ministry or department of the Central Government</td> <td>-</td> <td>Member</td> </tr> </table> <p>One of the above members should be nominated from the SC/ST community.</p>	Deputy Director General (Admin.), ICFRE	-	Chairman	Director of the Institute	-	Member	A Representative of MoEF&CC of appropriate level.	-	Member	Secretary, Indian Council of Forestry Research and Education	-	Member	A Group 'A' officer from any other ministry or department of the Central Government	-	Member
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