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Secretary भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद् INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त निकाय) (An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)

डाकघर : न्यू फॉरेस्ट, देहरादून – 248006 (उत्तराखण्ड)

P.O. New Forest, Dehradun - 248 006 (Uttarakhand)

No. 63-19/2017-ICFRE

Dated the 21 November, 2025

NOTIFICATION

In view of the directions given by the Board of Governors of ICFRE vide its 60th meeting held on 13.12.2022 and in exercise of the powers conferred under Section 22(b)(iv) of respective rules of ICFRE Society, the Director General, ICFRE is pleased to notify the enclosed Recruitment and Promotion Rules of 25 posts of ICFRE and its Institutes (Annexure-I for 21 posts and Annexure-II for 04 posts), which have been aligned with the DoPT/SSC. These recruitment rules replaces the existing rules of the posts.

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

These rules will come into force with immediate effect.

Encl: As above (Annexures-I & II).

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Distribution:-

- 1. The DIGF (RT), MoEFCC, New Delhi.
- 2. The DIGF (FE), MoEFCC, New Delhi.
- 3. All DDGs/Director(IC)/CVO/Head, IAC, ICFRE.
- 4. The Directors of all Institutes of ICFRE.
- 5. The In-charge, IT Division, ICFRE. It is requested to upload these rules on the website of ICFRE. •
- 6. Guard file.

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ANNEXURE - I

RECRUITMENT RULES 2025

1	Name of Post	Lower Division Clerk
2	Number of Posts	119* (2025) ICFRE Headquarter - 10 FRI, Dehradun - 33 TFRI, Jabalpur - 18 IFGTB, Coimbatore - 10 AFRI, Jodhpur - 10 RFRI, Jorhat - 10 IWST, Bangalore - 12 HFRI, Shimla - 05 IFP, Ranchi - 04 IFB, Hyderabad - 07 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'C', Ministerial
4	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised pay scale)	Level-2 of 7 th CPC Pay Matrix (pre-revised Pay band-1: Rs. 5200-20200 plus grade pay Rs. 1900/-)
5	Whether selection post or non- selection post	Non Selection
6	Age limit for direct recruitment	Not below 18 years or exceeding 27 years. Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time. Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. Where recruitment is not through SSC, crucial date for determining the age limit shall be the last/closing date for receipt of applications.
7	Educational and other qualifications required for direct recruitment	 (i) 12th Class pass certificate from recognized Board. (ii) Typing Speed of 35 words per minute in English or 30 words per minute in Hindi on computer.
		(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word). As per DoPT's OM No.AB-14017/20/2008-Estt.(RR) dated 17.05.2010, the skill test shall be conducted only on computers and time allowed will be 10 minutes.
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Yes, to the extent indicated in Col. 10

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9	Period of probation, if any	Two years		OTHER DESIGNATION OF THE PROPERTY OF THE PROPE	
10	Direct Recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods (Recruitment can also candidates of Staff Selection of S		issi on 12 and eve 1: I on loy ce i	the basis of amongst the the class pass have rendered el-1 of 7 th CPC eligibility for of age for the seniority cum ees who have n posts in Pay to (Pre-revised)	
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	As stated in Sl.No.10			
12	If a Departmental Promotion Committee exists, what is its	Departmental Recruitment/Promotion/Confirmation Committee consisting of :			
	composition	Director of the concerned Institute	-	Chairman	
		A representative of MoEF&CC of appropriate level.	-	Member	
	, p	One Head of Division of the concerned Institute	-	Member	
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	
	1 1	Under Secretary/Senior Admin. Officer, ICFRE	-	Member	
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member	
		One of the above members should be the SC/ST/OBC community.	non	ninated from	
13	Consultation with UPSC is necessary or not	Not applicable			
					

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1	Name of Post	Upper Division Cler	·k	
2	Number of Posts	101* (2025)		4
		ICFRE HQ	10	
		FRI	37	
		TFRI	10	
ľ		IFGTB	06	,
		AFRI	09	
		RFRI	11	
		IWST	05	
		HFRI	05	
	A 19	IFP	05	
		IFB (*S. bi	03	1
3	Classification	(*Subject to variat		
	Classification	General Central Service	ce, Group 'C', Mir	nisterial
4	Pay Level as per Pay Matrix of	Level-4 of 7 th CPC P		
	7 th CPC (Pre-revised Pay Scale)	2400/-)	d-1: Rs. 5200-202	00 plus grade pay Rs.
5	Whether selection post or non- selection post	Non Selection		
6	Age limit for direct recruitment	Not Applicable		
7	Education and other qualifications for direct recruits	Not Applicable		
8	Whether age and educational	Not Applicable		
	qualifications prescribed for			
	direct recruitment will apply in			
	the case of promotees			
9	Period of probation, if any	Not Applicable		
10	Methods of recruitment whether by direct recruitment or by	By promotion (as unc	ler) failing which	by deputation.
	promotion or by	75% - By Promotion		
	deputation/absorption and	25% - By Limited De		^
	percentage of the vacancies to	Competitive Ex	kamination	
	be filled by various methods			
		The quota of LDCE vacancies of UDCs.	is to be filled th	hrough 25% portion of
11	In case of recruitment by	1) 75% by Promotio	n from Lower Di	vision Clerk in the Pay
	promotion/deputation/			: Rs. 5200-20200 plus
	absorption, grades from which	grade pay Rs. 19	900/-) in the resp	pective Institute with 8
	promotion/ deputation/ absorption to be made.	years regular serv		
	W	2) 25% on the basis	s of Limited Der	partmental Competitive
		Examination to be	e conducted by the	e Director of Institute of
				pective Institute with 5
		year regular Servi	ce in the grade.	
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		3) Failing above by deputation from :			
	•	 (i) Officers of Central/State Government or Autonomous Bodies holding analogous posts. (ii) LDCs in Pay Level 2 of 7th CPC having eight years regular service on the post and three years experience of dealing with Establishment or Accounts matters. 			
		The Maximum age limit for appointment be 'Not exceeding 56 years' as on the cloof applications.			
		The period of deputation including the in another ex-cadre post held immedia appointment in the same or some of department of the Central Government exceed 3 years initially, extendable furtill superannuation whichever is earlier exigencies of Public Services.	her her shal	preceding the organization Il ordinarily nupto 5 years	or ot or
12	If a Departmental Promotion	Departmental Promotion/Selection Comm	ittee	consisting of	f :
	Committee exists, what is its	Director of the concerned Institute	-	Chairman	1
	composition	A representative of MoEF&CC of appropriate level.	-	Member	
		One Head of Division of the concerned Institute	-	Member	
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	
		Under Secretary/Senior Admin. Officer, ICFRE	-	Member	
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member	
	*	One of the above members should be non SC/ST community.	inat	ed from the	_
13	Circumstances in which Union	Not applicable			-
.~	Public Service Commission is to be consulted in making recruitment	Tive applicable			

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1	Name of Post	Assistant
2	Number of Posts	91* (2025)
		ICFRE HQ 10
		FRI 43
	×	TFRI 7
		IFGTB 4
		AFRI 7
	,	RFRI 5
		IWST 4
	*	HFRI 5
		IFP 5
		IFB 1
		(*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'B', Ministerial.
4	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix
7	Tay band and grade pay or pay scale	(pre-revised Pay band-2: Rs. 9300-34,800 plus grade
		pay Rs. 4200/-)
5	Whether selection post or non-	Non Selection
	selection post	1,011,001,001
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for	Not Applicable
	direct recruits	
8	Whether age and educational	Not Applicable
	qualifications prescribed for direct	
	recruitment will apply in the case of	
	promotees	
9	Period of probation, if any	Not Applicable
10	Methods of recruitment whether by	100 % by promotion failing which by deputation.
	direct recruitment or by promotion or	
	by deputation/absorption and	
	percentage of the vacancies to be filled	
	by various methods	
11	In case of recruitment by	1) By Promotion from Upper Division Clerk in Pay
	promotion/deputation/ absorption,	Level-4 of 7 th CPC pay matrix in the respective
	grades from which promotion/	Institute with 10 years regular service in the grade.
	deputation/absorption to be made	2) Failing above by Deputation from:
		(i) Officers of Central/State Government or
		Autonomous Bodies holding analogous posts.
		(ii) UDCs in Pay Level 4 of 7 th CPC having ten
		years regular service on the post and three years
		experience of dealing with Establishment or
		Accounts matters.
		The Maximum age limit for appointment by
		The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on
		the closing date of receipt of applications.
		and closing date of receipt of applications.
		The period of deputation including the period of
		The period of deputation including the period of

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depa narily ner u	ment in the same epartment of the ily not exceed 3 upto 5 years or urlier, if required,
Comr	nmittee
-	- Chairman
-	- Member
- -	- Member
e nor	nominated from
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1	Name of Post	Section Officer
2	Number of Posts	25* (2025) ICFRE Headquarter - 08 FRI, Dehradun - 10 TFRI, Jabalpur - 01 IFGTB, Coimbatore - 01 AFRI, Jodhpur - 01 RFRI, Jorhat - 01 IWST, Bengaluru - 01 HFRI, Shimla - 01 IFP, Ranchi - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'B', Ministerial
4	Pay band and grade pay or pay scale	Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs. 9300-34,800 plus grade pay Rs.4600/-)
5	Whether selection post or non- selection post	Non Selection
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Promotion: Assistant with 5 years regular service in Pay level 6 of 7th CPC pay matrix (Pre-revised pay band-2 Rs. 9300-34,800 plus grade pay Rs. 4200/-) Deputation: (i) Officers of Central/State Government or Autonomous Bodies holding analogous posts. (ii) Assistants in Pay Level 6 of 7th CPC having five years regular service on the post. Experience of dealing with Establishment or Accounts matters is desired. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

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		The period of deputation including deputation in another ex-cadre post has preceding this appointment in the sar organization or department of Government shall ordinarily not initially, extendable further upto superannuation whichever is earlier the exigencies of Public Services.	ne of the excent of the following the follow	immediately r some other the Central and 3 years rears or till required, in
12	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion/Selection Committee consisting of :		ttee
		Deputy Director General (Admin.), ICFRE	-	Chairman
		Director of the Institute	-	Member
	A 10.0 J. 1. 1. (a)	A representative of MoEFCC of appropriate level.	-	Member
		Secretary, Indian Council of Forestry Research and Education	-	Member
	J. San	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
		One of the above members should be the SC/ST community.	nomi	nated from
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1	Name of Post	Under Secretary
2	Number of Posts	08* (2025) ICFRE Headquarter - 03 FRI, Dehradun - 01 TFRI, Jabalpur - 01 IFGTB, Coimbatore - 01 AFRI, Jodhpur - 01 IWST, Bengaluru - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service, Group 'A', Ministerial
4	Pay band and grade pay or pay scale	Level-11 of 7 th CPC Pay Matrix (pre-revised Pay band-3: Rs. 15,600-39,100 plus grade pay Rs.6600/-)
5	Whether selection post or non- selection post	Non Selection
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	100% by Promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Promotion: Section Officer in the Pay Level-7 of 7 th CPC with 9 years regular service in the grade. NOTE: Clause 6 (Protection clause) of DoPT's O.M. No.AB-14017/4/2021-Estt.(RR) dated 20.09.2022 be taken into consideration for calculating the residency period. The said OM has been adopted by ICFRE vide notification No.58-21/60/2022-ICFRE dated 13.01.2023. Deputation: (i) Officers of Central/State Government or Autonomous Bodies holding analogous posts. (ii) Section Officer in Pay Level 7 of 7 th CPC having
		nine years regular service on the post. Experience of dealing with Establishment or Accounts matters is desired. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

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12	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion/Selection Committee consisting of :		
		Director General, ICFRE	-	Chairman
		Deputy Director General (Admin.), ICFRE	-	Member
		Director Forest Education	-	Member
		A Representative of MoEF&CC of appropriate level.		Member
		Secretary, ICFRE	-	Member
		A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government	-	Member
	· /	One of the above members should be not the SC/ST community.	min	ated from
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1	Name of Post	Senior Administrative Officer		
2	Number of Posts	01 (2025) ICFRE Headquarter - 01 (*Subject to variation dependent on workload)		
3	Classification	General Central Service, Group 'A', N		
4	Pay band and grade pay or pay scale	Level-12 of 7 th CPC Pay Matrix (pre-revised Pay band-3: Rs. 15,600-39,100 plus grade pay Rs. 7600/-)		
5	Whether selection post or non- selection post	Selection		
6	Age limit for direct recruitment	Not Applicable		
7	Education and other qualifications for direct recruits	Not Applicable		
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable		
9	Period of probation, if any	Not Applicable		
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Promotion failing which by deputa short term contract.	tioi	n including
	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Promotion: Promotion from the post of Under Secretary in Pay Level-11 of 7 th CPC Pay Matrix (Pre revised Pay Band-3: Rs. 15,600-39,100 plus grade pay Rs. 6600/- with 5 years regular service in the post. Deputation: Officer of Indian Forest Services/Central Secretariat Services in the analogous pay scale/pay band plus grade pay or with 5 years regular service in the pay band-3: Rs.15,600-39,100 plus grade pay Rs. 6,600/ Preferentially having experience of		
12	If a Departmental Promotion Committee exists, what is its	Establishment, Accounts and Stores. Departmental Promotion/Selection Coconsisting of:	mn	nittee
	composition	Director General, ICFRE		Chairman
	Composition	Deputy Director General (Admin.), ICFRE	-	Chairman Member
		Director Forest Education	-	Member
	4	A representative of MoEF&CC of appropriate level.	-	Member
		Secretary, ICFRE	-	Member
		A Group 'A' officer of appropriate level from any other Ministry or department of the Central Government One of the above members should be a the SC/ST community.	non	Member
12	Circumstances in which Hair Bulling	the SC/ST community.		
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable		

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1	Name of Post	Store Keeper
2	Number of Posts	13* (2025) ICFRE (HQ) - 01 Forest Research Institute - 06 Instt. of Forest Gen. and Tree Breeding - 02 Rain Forest Research Institute - 01 Instt. of Wood Science & Technology - 01 Institute of Forest Productivity - 01 Institute of Forest Bio-diversity - 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service Group 'C', Non Ministerial
4	Pay band and grade pay or pay scale	Pay Level-3 of 7 th CPC Pay Matrix (pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs. 2000/-)
5	Whether selection post or non-selection post	Not applicable
7	Age limit for direct recruitment Education and other qualifications for direct recruits Whether age and educational	Between 18 and 27 years. (Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). 12 th pass from a recognized Board.
	qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Two years
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/absorption to be made	Not applicable

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12	If a Departmental Promotion	Departmental Recruitment/confirmation Committee :			
	Committee exists, what is its	Director of the concerned Institute	-	Chairman	
	composition	A representative MoEF&CC of appropriate level.	-	Member	
		One Head of Division of the concerned Institute	-	Member	
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	
		Under Secretary/SAO, ICFRE	-	Member	
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member	
	0.00 \$ 2.00 \$ 2.00	One of the above members should be the SC/ST/OBC community.	non	ninated from	
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable			

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1	Name of Post	Senior Store Keeper		
2	Number of Posts	04* (2025) Forest Research Institute - 03 Rain Forest Research Institute - 01 (*Subject to variation dependent on workload)		
3	Classification	General Central Service Group 'C', Non Ministerial		
1	Pay band and grade pay or pay scale	Pay Level-4 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs.2400/-)		
5	Whether selection or non-selection post	Non Selection		
6	Age limit for direct recruitment	Not Applicable		
7	Education and other qualifications for direct recruits	Not Applicable		
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable		
9	Period of probation, if any	Not Applicable		
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion		
11	In case of recruitment by promotion/ deputation/absorption, grades from which promotion/ deputation/ absorption to be made	Promotion of Store Keeper in Pay Le (Pre revised pay band- 1: Rs.5,200-20 pay of Rs.2,000/-) with 5 years regul grade.	0,20	0 plus grad
12	If a Departmental Promotion	Departmental Promotion Committee : Director of the concerned Institute		Chairman
	Committee exists, what is its composition	A Representative of MOEFCC of appropriate level.	-	Member
		One Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.	-	Member
		Under Secretary/Sr. Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
,	2 10 10 10 10 10 10 10 10 10 10 10 10 10	One of the above members should be the SC/ST community.	nom	inated from
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1	Name of Post	Head Store Keeper			
2	Number of Posts	02* (2025) ICFRE (HQ) - 01 Forest Research Institute - 01 (*Subject to variation dependent on workload)			
3	Classification	General Central Service Group 'C', Non Ministerial			
4	Pay band and grade pay or pay scale	Pay Level-5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5200-20,200 plus grade pay Rs.2800/-)			
5	Whether selection post or non- selection post	Non Selection	cine se		
6	Age limit for direct recruitment	Not Applicable			
7	Education and other qualifications for direct recruits	Not Applicable		**************************************	
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable			
9	Period of probation, if any	Not Applicable			
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	By Promotion			
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Promotion of Senior Store Keeper in the of 7 th CPC with 5 years regular services	he F e in	Pay Level-4 the grade.	
12	If a Departmental Promotion	Departmental Promotion Committee :			
	Committee exists, what is its	Director of the concerned Institute	-	Chairman	
	composition	A representative of MoEFCC of appropriate level.	-	Member	
		One Head of Division of the concerned Institute	-	Member	
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post One Lady Member of appropriate status.	-	Member	
		Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	
		A Group 'A' officer from any other Ministry or department of the Central Government One of the above members should be a	-	Member	
12	Circumstances in which Haira D. H.	the SC/ST community.	11011	imateu Holli	
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable			

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1	Name of Post	Store Officer
2	Number of Posts	01* (2025) Forest Research Institute – 01 (*Subject to variation dependent on workload)
3	Classification	General Central Service Group 'B', Non Ministerial
4	Pay band and grade pay or pay scale	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9300-34,800 plus grade pay Rs.4600/-)
5	Whether selection post or non- selection post	'Non Selection'
6	Age limit for direct recruitment	Not Applicable
7	Education and other qualifications for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Methods of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled	Promotion failing which by deputation including short term contract
	by various methods	
11	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made.	 By Promotion: Promotion from amongst the Head Stores Keeper in Pay Level-5 of 7th CPC with 11 years regular service in the grade. By deputation: Officers of Central government/ autonomous bodies/ public sector undertaking holding analogous posts OR Store Keeper with 11 years regular service in Pay Level-5 of 7th CPC possessing a bachelor degree from recognized university.
		3 years experience of maintenance of Stores and Accounts. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable

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	d space today a control bease.	further upto 5 years or till superannuat earlier, if required, in the exigen Services.		
12	If a Departmental Promotion	Departmental Promotion/Selection Con	nmi	ittee
	Committee exists, what is its	Director of the concerned Institute	-	Chairman
	composition	A Representative of MoEFCC of appropriate level.	-	Member
	× 1.2	One Head of Division of the concerned Institute	-	Member
	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member	
	- E	Under Secretary/Sr. Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
		One of the above members should be rethe SC/ST community.	iom	inated from
13	Circumstances in which Union Public	Not applicable		
	Service Commission is to be consulted in making recruitment			

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1.	Name of Post	Junior Translation Officer
2.	No. of Posts	05* (2025) FRI -01 IFGTB -01 AFRI -01 RFRI -01 IWST -01
		(*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' Non-Ministerial
4.	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-)
5.	Whether Selection post or non- selection post	Not applicable
6.	Age limit for direct Recruits	Not exceeding 30 years.
		Relaxable for government servants / ICFRE employees upto 5 years in accordance with the instructions or orders issued by the Central Government from time to time.
		Note: The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7		The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.
7.	Educational and other qualifications required for direct recruits	Master's degree from a recognized University in Hindi / English with English/Hindi as compulsory/elective subject or as medium or examination at degree level. OR Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as
		compulsory/elective subject at the degree level; OR Master's degree of a recognized University in any subject other than Hindi / English, with Hindi/English medium and Hindi/English as a compulsory/elective subject as a medium of examination at degree level; OR
		Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subjects or

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	recognized diploma/certificate course from Hindi to English and vice-vers	ubj ir a o	ect, plus a translation tr two years
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable		
Period of probation, if any	2 years		
Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods			
In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable)×
If a Departmental Promotion Committee exists, what is its composition	Departmental Recruitment committee (for considering recruitment and confirmation) consisting of :		
	Director of the concerned Institute	-	Chairman
	A Representative of MoEFCC of appropriate level.	-	Member
A11	One Head of Division of the concerned Institute	-	Member
	In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status.	-	Member
	Under Secretary/Sr. Admin. Officer,	-	Member
	A Group 'A' officer from any other Ministry or department of the	-	Member
	One of the above members should be	noi	minated from
Circumstances in which Union Public Service Commission is to be	Not applicable		
	qualifications prescribed for direct recruits will apply in the case of promotees Period of probation, if any Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made If a Departmental Promotion Committee exists, what is its composition Circumstances in which Union	other as a compulsory/ elective is recognized diploma/certificate course from Hindi to English and vice-vers experience of translation of work English and vice versa. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees Period of probation, if any Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made If a Departmental Promotion Committee exists, what is its composition Departmental Recruitment committee (recruitment and confirmation) consistint Director of the concerned Institute A Representative of MoEFCC of appropriate level. One Head of Division of the concerned Institute In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status. Under Secretary/Sr. Admin. Officer, ICFRE A Group 'A' officer from any other Ministry or department of the Central Government One of the above members should be the SC/ST/OBC community. Not applicable Not applicable	other as a compulsory/ elective subjrecognized diploma/certificate course in from Hindi to English and vice-versa o experience of translation of work from English and vice versa. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees Period of probation, if any Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods In case of recruitment by promotion/ deputation/ absorption or deputation/ absorption to be made If a Departmental Promotion Committee exists, what is its composition Departmental Recruitment committee (for recruitment and confirmation) consisting of recruitment and confirmation) consisting of recruitment and confirmation committee (for recruitment and confirmation) consisting of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status. Under Secretary/Sr. Admin. Officer, ICFRE A Group 'A' officer from any other Ministry or department of the Central Government Circumstances in which Union Public Service Commission is to be

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1.	Name of Post	Assistant Director (Rajbhasha)
2.	No. of Posts	03* (2025) FRI – 01 TFRI – 01 AFRI – 01
3.	Classification	(*Subject to variation dependent on workload) General Central Service Group 'A' Non-Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-10 of 7 th CPC Pay Matrix (Pre-revised Pay band-3: Rs.15,600-39,100 plus grade pay Rs.5400/-)
5.	Whether Selection post or non- selection post	Non-Selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by deputation including short term contract
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	By Promotion: From Junior Translation Officer with 10 years regular service in Pay Level-6 of 7 th CPC (Prerevised pay band-2:Rs.9,300-34,800 plus grade pay Rs.4,200/-) working in Indian Council of Forestry Research and Education or any Institute under it. NOTE: Clause 6 (Protection clause) of DoPT's O.M. No.AB-14017/4/2021-Estt.(RR) dated 20.09.2022 be taken into consideration for calculating the residency period. The said OM has been adopted by ICFRE vide notification No.58-21/60/2022-ICFRE dated 13.01.2023.
		By deputation: Officer from the central Government/State Government/ Government undertaking / autonomous body:- (1) holding analogous posts, or (2) with 10 years regular service as Junior Translation Officer in the Pay Level-6 of 7 th CPC (Pre-revised pay band-2: Rs.9,300-34,800 plus grade pay Rs.4200/-), or

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(3) with 5 years regular service as Senior Translation Officer in Pay Level-7 of 7th CPC (Pre-revised pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)

AND possessing educational qualification as below:

Master's degree from a recognized University in Hindi / English with English/Hindi as compulsory/elective subject or as medium or examination at degree level.

OR

Master's degree from a recognized University in any subject other than Hindi / English, with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as compulsory/elective subject at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi / English, with Hindi/English medium and Hindi/English as a compulsory/elective subject as a medium of examination at degree level;

OR

Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as a compulsory/ elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice versa.

The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.

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12.	If a Departmental Promotion Committee exists, what is its composition	Departmental Promotion/Selection Conconsisting of :	nm	ittee
		Director General, Indian Council of Forestry Research and Education	-	Chairman
		Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member
		Director Forest Education	-	Member
		A representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member
		Secretary, Indian Council of Forestry Research and Education	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
		One of the above members should be the SC/ST community.	noı	ninated from
13.	Circumstances in which Union Public Service Commission is to be	Not applicable.		
	consulted in making recruitment			

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1.	Name of Post	Security Officer
2.	No. of Posts	01* (2025) Forest Research Institute – 01
2	Classification	(*Subject to variation dependent on workload)
3. 4.	Classification Pay band and grade pay or pay scale	General Central Service, Group 'B', Non-Ministerial
4.	r ay band and grade pay or pay scare	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)
5.	Whether Selection post or non- selection post	Not applicable
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years (in case of re-employment)
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	(i) By deputation including short term contract (ii) Re-employment of retired Personnel of Armed Forces / Paramilitary Forces/Police
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	(i) By deputation / Short Term Contract Basis: Officers of central government/ autonomous bodies/public sector undertaking holding analogous post in Level 7 of 7 th CPC Pay Matrix. OR Personnel of central government/ autonomous bodies/public sector undertaking holding a post in Level 6 of 7 th CPC Pay Matrix and having 5 years regular service in the grade with experience in security related matters in the organization. The Maximum age limit for appointment by
		deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services.

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		Forces / Paramilitary Forces / Poli A retired/released personnel of less of age who has served forces/paramilitary forces/ police post in Level 7 of 7 th CPC Pay Matri OR A retired/released personnel of less of age and served in armed forces forces/police in Level 6 of 7 th CPC I having 5 years regular service in the	orces/paramilitary forces/ police on analogous ost in Level 7 of 7 th CPC Pay Matrix. OR retired/released personnel of less than 55 years f age and served in armed forces/ paramilitary orces/police in Level 6 of 7 th CPC Pay Matrix and aving 5 years regular service in the grade.		
12.	If a Departmental Promotion Committee exists, what is its composition	Departmental Recruitment/Selection/Confirmation Committee consisting of:-		nation	
	•	Director General, Indian Council of Forestry Research and Education	-	Chairman	
		Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member	
		Director Forest Education	-	Member	
		A representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member	
		Secretary, Indian Council of Forestry Research and Education	-	Member	
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member	
Ping II II		One of the above members should be the SC/ST community.	the above members should be nominated fr		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.			

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1.	Name of Post	Driver Special Grade			
2.	No. of Posts	03* (2025) ICFRE Headquarter - 02 Forest Research Institute - 01			
2	CI	(*Subject to variation dependent on wo			
3. 4.	Classification	General Central Service Group 'B' Non-Ministerial			
4.	Pay band and grade pay or pay scale	Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-)			
5.	Whether Selection post or non- selection post	Non selection			
6.	Age limit for direct Recruits	Not applicable	7-2-30		
7.	Educational and other qualifications required for direct recruits	Not applicable			
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable			
9.	Period of probation, if any	Not applicable			
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion			
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver Grade-I with 06 years regular service in the grade in the Pay Level-5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay of Rs.2,800/-).			
12.	If a Departmental Promotion	Departmental Promotion Committee :			
	Committee exists, what is its	Director of the concerned Institute	-	Chairman	
	composition	A representative of MoEFCC of appropriate level.	-	Member	
		Head of Division of the concerned Institute	-	Member	
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member	
		Under Secretary/Sr. Admin. Officer, ICFRE	-	Member	
	*	A Group 'A' officer from any other Ministry or department of the Central Government	-	Member	
C. Salt		One of the above members should be not the SC/ST community.	omii	nated from	
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable.			
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1.	Name of Post	Driver Grade I
2.	No. of Posts	10* (2025) ICFRE Headquarter - 01 Forest Research Institute - 04 Tropical Forest Research Institute - 03 Instt. of Wood Science & Tech 01 Arid Forest Research Institute - 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non- Ministerial
4.	Pay band and grade pay or pay scale	Level 5 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,800/-)
5.	Whether Selection post or non- selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Promotion
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver Grade II having 5 years regular service in Pay Level-4 of 7 th CPC Pay Matrix (Prerevised Pay band-1: Rs.5200-20,200 plus grade pay of Rs.2,400/-)

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12.	If a Departmental Promotion	Departmental Promotion Committee:-		
	Committee exists, what is its composition	Director of the concerned Institute	-	Chairman
		A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member
		Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member
		Under Secretary/Sr. Admin. Office, Indian Council of Forestry Research and Education	-	Member
		A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member
		One of the above members should be rethe SC/ST community.	nom	inated from
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1.	Name of Post	Driver Grade II
2.	No. of Posts	21* (2025) ICFRE Headquarter - 01 Forest Research Institute - 04 Tropical Forest Research Institute - 02 Arid Forest Research Institute - 01 Intt. of For. Gen. & Tree Breeding - 04 Rain Forest Research Institute - 02 Institute of Wood Science & Tech - 03 Himalayan Forest Research Instt - 03 Institute of Forest Productivity - 01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'C' Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level 4 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.2,400/-)
5.	Whether Selection post or non- selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Driver (Ordinary Grade) having 08 years regular service in Pay Level 2 of 7 th CPC pay matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900/-).

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12.	If a Departmental Promotion	Departmental Promotion Committee :-		
	Committee exists, what is its	Director of the concerned Institute	-	Chairman
	composition	A representative of Ministry of	-	Member
	1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Environment, Forest and Climate		
	7 F 1 7 F 1-2	Change of appropriate level.		
		Head of Division of the concerned	-	Member
		Institute		
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post one lady Member of appropriate status	-	Member
		Under Secretary/Senior Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other ministry or department of the Central Government	-	Member
	y 19 gains	One of the above members should be not the SC/ST community.	iomi	nated from
13.	Circumstances in which Union	Not applicable		
	Public Service Commission is to be			
L	consulted in making recruitment	A Company of the second		

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1.	Name of Post	Driver (Ordinary Grade)
2.	No. of Posts	19* (2025) ICFRE (HQ) - 01 Forest Research Institute - 06 Tropical Forest Research Institute - 01 Arid Forest Research Institute - 01 Inst of For. Gens & Tree Breeding - 02 Rain Forest Research Institute - 02 Inst of Wood Science & Tech - 02 Institute of Forest Productivity - 02 Institute of Forest Bio-diversity - 02 (*Subject to variation dependent on workload)
3.	Classification	General Central Service, Group 'C', Non- Ministerial
4.	Pay band and grade pay or pay scale	Level 2 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,900/-)
5.	Whether Selection post or non- selection post	Not applicable
6.	Age limit for direct Recruits	Not below 21 years or exceeding 27 years. (Relaxable for government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time).
7.	Educational and other qualifications required for direct recruits	Essential: i. Matriculation from recognized Board. ii. Possession of a valid driving license for motor cars. iii. Experience of driving a motor car for three years or more. iv. Skill Test. v. Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle).
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable

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12.	If a Departmental Recruitment Committee exists, what is its composition	Departmental Recruitment Committee recruitment & confirmation) consisting		
		Director of the concerned Institute	-	Chairman
		A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member
		Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, One Lady Member of appropriate status	-	Member
		Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member
		A Group 'A' officer from any other ministry or department of the Central Government	-	Member
		One of the above members should be the SC/ST/OBC community.	nom	inated from
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1.	Name of Post	Library and Information Assistant				
2.	No. of Posts	14* (2025)				
		Forest Research Institute -02				
		Tropical Forest Research Institute - 02				
		Instt. of Forest Gen. & Tree Breeding -01				
		Arid Forest Research Institute -03				
		Rain Forest Research Institute - 03				
		Institute of Wood Science and Tech. – 03				
		(*Subject to variation dependent on workload)				
3.	Classification	General Central Service Group 'B', Non- Ministerial				
5.	Classification	General Central Service Group B, Non-Ministerial				
4.	Pay band and grade pay or pay scale	Pay Level-6 of 7 th CPC Pay Matrix				
		(Pre revised Pay band-2, Rs.9300-34800 plus grade pay				
		Rs.4200/-				
5.	Whether Selection post or non-	Not applicable				
٥.	selection post	Not applicable				
6.	Age limit for direct	Not avageding 20 years				
0.	Recruits	Not exceeding 30 years.				
	Recruits	D I II C				
		Relaxable for government servants / ICFRE employees				
		upto 5 years in accordance with the instructions or				
		orders issued by the Central Government from time to				
		time.				
7.	Educational and other qualifications	Essential:				
	required for direct recruits	(i) Bachelors Degree in Library Science or Library and				
		Information Science of a recognized University /				
		Institute.				
		(ii) Two years' professional experience in a Library				
		under Central/State Government / Autonomous or				
		Statutory organization/ PSU/ University or				
		Recognized Research or Educational Institution.				
		Desirable: PG Diploma in Library Automation and				
		Networking or PGDCA or BCA equivalent alongwith				
	16	good knowledge of Library Software from any				
		recognized institution.				
8.	Whether age and educational	Not applicable				
	qualifications prescribed for direct					
	recruits will apply in the case of	8				
	promotees					
9.	Period of probation, if any	Two years				
10.	Method of recruitment whether by	Direct recruitment.				
	direct recruitment or by promotion	•				
	or by deputation/ absorption and					
	percentage of the vacancies to be					
	filled by various methods					
	Tilled by various methods					
11.	In case of recruitment by promotion/	Not applicable				
	deputation/ absorption, grades from					
	which promotion or deputation/					
	absorption to be made					
	and the second	9				
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12.	If a Departmental Recruitment Committee exists, what is its composition	Departmental Recruitment Committee recruitment & confirmation) consisting		
		Director of the concerned Institute	-	Chairman
		A representative of MoEFCC of appropriate level.	-	Member
		Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member
		Under Secretary/Senior Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	-	Member
		One of the above members should be the SC/ST/OBC community.	non	ninated from
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1.	Name of Post	Librarian
2.	No. of Posts	04* (2025) FRI -01 IFGTB -01 AFRI -01 HFRI -01 (*Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' Non- Ministerial
4.	Pay band and grade pay or pay scale	Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2, Rs.9,300-34,800 with grade pay Rs.4,600/-)
5.	Whether Selection post or non- selection post	Non selection
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods.	By Promotion failing which by deputation.
11.	In case of recruitment by promotion or deputation/ absorption, grades from which promotion or deputation/ absorption to be made	PROMOTION from Library & Information Assistant with 5 years regular service in the Pay Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200/-) working in Indian Council of Forestry Research and Education and its Institutes.
		<u>DEPUTATION</u> :
		(A) Officers of the Central Government, Autonomous Bodies or Statutory Organization/PSU/University or Recognized Research or Educational Institution, holding analogous posts on regular basis and possessing the following qualifications:
		(i) Bachelors Degree in Library Science or Library and Information Science of a recognized University / Institute. OR

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UT		(ii) Library Information Assistant ir 7 th CPC having 5 years regula grade possessing Bachelors De Science or Library and Informat recognized University / Institute.	r se	ervice in the e in Library
		(B) <u>Desirable</u> : PG Diploma in Library Automation and Networking or PGDCA or BCA equivalent along with good knowledge of Library Software from any recognized institution. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.		
		The period of deputation including deputation in another ex-cadre post he preceding this appointment in the sam organization or department of Government shall ordinarily not e initially, extendable further upto 5 superannuation whichever is earlier, if exigencies of Public Services.	eld e on t xce y	immediately r some other he Central ed 3 years ears or till
12.	If a Departmental Promotion /Confirmation/Selection Committee exists, what is its composition	Departmental Promotion / Selection Co. consisting of :	mm	ittee
		Director General, Indian Council of Forestry Research and Education	-	Chairman
		Deputy Director General (Administration), Indian Council of Forestry Research and Education	-	Member
		Director Forest Education	-	Member
		Representative of Ministry of Environment, Forests & Climate Change	-	Member
		Secretary, Indian Council of Forestry Research and Education	-	Member
		A Group 'A' officer from any other Ministry or department of Central Government	-	Member
		One of the above members should be not the SC/ST community.	mi	nated from
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable		

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1.	Name of Post	Accounts Officer
2.	No. of Posts	04* (2025) ICFRE Hqrs 01 Forest Research Institute - 01 Inst. of Forest Genetics & Tree Breeding - 01 Arid Forest Research Institute - 01 *Subject to variation dependent on workload
3.	Classification	General Central Service Group 'B' Non- Ministerial
4.	Pay band and grade pay or pay scale	Level-8 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4800/-)
5.	Whether Selection post or non- selection post	Not applicable
6.	Age limit for direct Recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By deputation including short term contract.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	By deputation / Short term contract: Officers of Central government/autonomous bodies/public sector undertakings possessing bachelor degree from a recognized university and holding analogous posts on regular basis in the parent cadre/department. OR Section Officer working in the Pay Level-7 of 7 th CPC
		Pay Matrix (Pre-revised Pay band-2 Rs. 9300-34800/-plus grade pay Rs.4600/-) with 2 years regular service and experience of two years of accounting work OR having knowledge of cash and accounts with a certificate from Institute of Secretariat Training and Management in this regard and 6 years regular service in Pay Level-6 of

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		7 th CPC Pay Matrix (Pre-revised Pay 1 34,800 plus grade pay Rs.4,200/-).	oano	d-2 Rs.9,300
		34,800 plus grade pay Rs.4,200/-).		
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	The Maximum age limit for appointment	nt b	v deputation
	1 7 - 1	shall be 'Not exceeding 56 years' as on	the	closing date
		of receipt of applications.		
		The street of the street from make		
		The period of deputation including		
		deputation in another ex-cadre post h		
	27.9	preceding this appointment in the sam	e o	r some oth
		organization or department of the Cershall ordinarily not exceed 3 years initial		
		further upto 5 years or till superannuat	ion	y, extendad
		earlier, if required, in the exigencies of F		
12.	If a Departmental Selection	Departmental Selection Committee :-	401	io Bei vices.
	Committee exists, what is its	Deputy Director General	-	Chairman
	composition	(Administration), ICFRE		
		Director of the Institute	-	Member
		A representative of Ministry of	-	Member
		Environment, Forest and Climate		
		Change of appropriate level.		
		Secretary, ICFRE	-	Member
		A Group 'A' officer from any other	-	Member
		Ministry or department of the Central		
	A 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Government		
		One of the above members should be no	min	ated from the
13.	Circumstances in which Union	SC/ST/OBC community.		
13.	Public Service Commission is to	Not applicable		
	be consulted in making			
	recruitment			
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1.	Name of Post	Multi Tasking Staff			
2.	No. of Posts	ICFRE ((HQ) - 25 Forest Research Institute - 171 Tropical Forest Research Institute - 42 Instt. of Forest Genetics & Tree Breeding - 35 Arid Forest Research Institute - 25 Rain Forest Research Institute - 34 Institute of Wood Science & Technology - 30 Himalayan Forest Research Institute - 17 Institute of Forest Productivity - 27 Institute of Forest Bio-diversity - 17 (*Subject to variation dependent on workload)			
3.	Classification	General Central Service Group 'C', Non- Ministerial			
4.	Pay band and grade pay or pay scale	Level-1 of 7 th CPC Pay Matrix (Pre-revised Pay band-1: Rs.5,200-20,200 plus grade pay Rs.1,800/-)			
5.	Whether Selection post or non- selection post	Not applicable			
6.	Age limit for direct Recruitment	Not below 18 years or exceeding 25 years. Age relaxation for government servants/ICFRE employees in accordance with the instructions or orders issued by the Government of India from time to time. Note: The crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). OR The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.			
7.	Educational and other qualifications for direct recruits	Matriculation pass certificate from a recognized board. OR ITI Pass* (Having 10 th pass Certificate) *May be adopted as per special requirements of the post, if any.			
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable			

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9.	Period of probation, if any	Two years		
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment. (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission).		
11.	In case of recruitment by promotion or deputation/ absorption grades from which promotion or deputation/ absorption to be made	Not applicable		
12.	If Departmental Recruitment Committee exists, what is its composition	Department Recruitment Committee (for consider Recruitment & confirmation) consisting of :-		
	•	Director of the concerned Institute	-	Chairman
	and the second of	A representative of Ministry of Environment, Forest and Climate Change of appropriate level.	-	Member
		Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/post, one lady Member of appropriate status	-	Member
		Under Secretary/Sr. Admin. Officer, Indian Council of Forestry Research and Education	-	Member
		A Group 'A' officer from any other Ministry or Department of the Central Government	-	Member
		One of the above members should be nominated from the SC/ST/OBC community.		
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable.		

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ANNEXURE- II

1.	Name of Post	Stenographer Grade – II
2.	No. of Posts	10* (2025) ICFRE(HQ) : 04 TFRI : 02 RFRI : 02 IFGTB : 01 IFB : 01 (* subject to variation dependent on workload)
3.	Classification	General Central Service, Group 'C', Ministerial
4.	Pay band and grade pay or pay scale	Pay Level 4 of 7 th CPC Pay Matrix (Pre Revised Pay band-1, Rs. 5,200-20,200 plus grade pay Rs. 2400/-)
5.	Whether Selection or non-selection post	Not applicable
6.	Age limit for direct Recruits	18-27 years. (Relaxable for Government servants / ICFRE employees upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission OR Where recruitment is not through SSC, crucial date for determining the age limit shall be the last/closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh,
7.	Educational and other qualifications required for direct recruits	Andaman and Nicobar Islands or Lakshadweep). (i) 12 th class pass or equivalent examination from a recognized Board or University. (ii) Skill Test Norms: Dictation: 10 mts@80 w.p.m. Transcription: 50 mts (Eng.) On Computer 65 mts (Hindi) On Computer.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment. (Recruitment can also be made from the waitlisted candidates of Staff Selection Commission) Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or any other circumstances for a duration of one year or more may

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		be filled on deputation from the official Government holding analogous posts and possessing the qualifications pres recruits at Column No.7.	on	regular basi
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Not applicable		
12.	Composition of Departmental	Departmental Recruitment / confirmati	on (Committee :
	Promotion Committee.	Director of the concerned Institute	-	Chairman
		A Representative of MoEF&CC of appropriate level.	-	Member
		One Head of Division of the concerned Institute	-	Member
		In case of recruitment to 10(ten) or more posts and lady candidates are expected to be available for the service/ post, one lady Member of appropriate status.	-	Member
		Under Secretary / Sr. Admin. Officer, ICFRE	-	Member
		A Group 'A' officer from any other Ministry or department of the Central Government	•	Member
	and the second s	One of the above members should be the SC/ST/OBC community.	noi	ninated from
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable		

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1.	Name of Post	Stenographer Grade – I	
2.	No. of Posts	32* (2025)	
	1	ICFRE Headquarter - 02	
		Forest Research Institute - 04	
		Tropical Forest Research Institute - 07	
		Institute of Forest Gen. & Tree Breeding - 04	
		Arid Forest Research Institute -03	
		Rain Forest Research Institute - 05	
	2012	Institute of Wood Science & Technology - 05	
		Himalayan Forest Research Institute -01	
		Institute of Forest Productivity -01	
	- 1	(*Subject to variation dependent on workload)	
3.	Classification	-	
3.	Classification	General Central Service, Group B, Ministerial	
4.	Pay band and grade pay or pay scale	Level 6 of 7 th CPC Pay Matrix	
		(Pre-revised Pay band-2: Rs.9,300-34,800 plus grade	
		pay Rs.4,200/-)	
5.	Whether Selection post or non- selection post	Non-Selection.	
6.	Age limit for direct	Not applicable	
	Recruits		
7.	Educational and other qualifications	Not applicable	
	required for direct recruits		
8.	Whether age and educational	Not applicable	
	qualifications prescribed for direct		
	recruits will apply in the case of	, , , , , , , , , , , , , , , , , , ,	
	promotees		
•			
9.	Period of probation, if any	Not applicable	
10.	Method of recruitment whether by	By promotion failing which by deputation	
	direct recruitment or by promotion or		
	by deputation/ absorption and	1.1	
	percentage of the vacancies to be		
	filled by various methods		
11.		Promotion from Stenographer Grade-II in Pay Level-4	
	deputation/ absorption, grades from	of 7th CPC Pay Matrix (Pre-revised Pay Band-1	
	which promotion or deputation/	Rs.5,200-20,200 plus grade pay Rs.2400/-) having 10	
	absorption to be made	years regular service in the grade.	
		D	
		Deputation:	
		Officers holding the post of Stenographer under the	
		Central Government :	
		(i) holding analogous post on regular basis in the	
		parent cadre or department; or	
		(ii) with ten years regular service in Pay Level-4 of 7 ^{tl}	
		CPC Pay Matrix (Pre-revised Pay Band-1 with	
		Grade Pay of Rs.2400 or equivalent).	

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		The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.				
12. Composition of Departmental Composition of Deptt. Promotion/				lection Committee :		
		Director of the concerned Institute	-	Chairman		
		A representative of Ministry of	-	Member		
		Environment, Forests and Climate				
		Change of appropriate level.				
		One Head of Division of the	-	Member		
		concerned Institute				
		In case of recruitment to 10(ten) or	-	Member		
		more posts and lady candidates are				
		expected to be available for the				
		service/post, one lady member of				
		appropriate status. Under Secretary/Sr. Admin. Officer,		Mamilian		
		Indian Council of Forestry Research	-	Member		
		and Education				
		A Group 'A' officer from any other	-	Member		
		Ministry or department of the				
		Central Government				
		One of the above members should be n	om	inated from		
10	0'	the SC/ST community.				
13.	Circumstances under which Union	Not applicable				
	Public Service Commission is to be					
	consulted in making recruitment					

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1.	Name of Post	Private Secretary		
2.	No. of Posts	21* (2025) ICFRE Headquarter -13 Forest Research Institute -02 Tropical Forest Research Institute -01 Instt. of Forest Gen. & Tree Breeding -01 Arid Forest Research Institute -01 Rain Forest Research Institute -01 Institute of Wood Science & Tech01 Himalayan Forest Research Institute -01 (*Subject to variation dependent on workload)		
3.	Classification	General Central Service Group B, Ministerial		
4.	Pay band and grade pay or pay scale	Pay Level 7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-)		
5.	Whether Selection post or non- selection post	Non-Selection		
6.	Age limit for direct Recruits	Not applicable		
7.	Educational and other qualifications required for direct recruits	Not applicable		
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable		
9.	Period of probation, if any	Not applicable		
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by deputation		
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion: From Steno Grade-I in the Pay Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,200) with 5 years regular service in the grade. Deputation: Officers holding the post of Stenographer under the Central Government (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in the stenographers grade in Pay Level-6 of 7 th CPC Pay Matrix (Pre-revised Pay Band-2 with Grade Pay of Rs.4200) or equivalent in parent cadre or department.		

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		The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years initially, extendable further upto 5 years or till superannuation whichever is earlier, if required, in the exigencies of Public Services. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.		
12.	Composition of Departmental Promotion Committee	Composition of Departmental Promotion / Selection Committee:		
		Deputy Director General (Admin.), ICFRE	-	Chairman
		Director of the Institute	-	Member
		A Representative of Ministry of Environment, Forests and Climate Change of appropriate level.	-	Member
*		Secretary, Indian Council of Forestry Research and Education	2	Member
	· 100	A Group 'A' officer from any other Ministry or department of the Central Government	(40) (41)	Member
	*:	One of the above members should be the SC/ST community.	non	ninated from
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable	1970	di en

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1.	Name of Post	Senior Private Secretary			
2.	No. of Posts	01* (2025) ICFRE Headquarter - 01 (*Subject to variation dependent on workload)			
3.	Classification	General Central Service Group B, Ministerial			
4.	Pay band and grade pay or pay scale	Pay Level 8 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,800/-)			
5.	Whether Selection post or non- selection post	Non selection			
6.	Age limit for direct Recruits	Not applicable			
7.	Educational and other qualifications required for direct recruits	Not applicable			
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable			
9.	Period of probation, if any	Not applicable			
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion			
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion or deputation/ absorption to be made	Promotion from Private Secretary in Pay Level-7 of 7 th CPC Pay Matrix (Pre-revised Pay band-2: Rs.9,300-34,800 plus grade pay Rs.4,600/-) with 2 years regular service in the grade.			
12.	Composition of Departmental Promotion Committee Composition of Departmental Promotion Committee			tion Committee :	
		Deputy Director General (Admin.), ICFRE	-	Chairman	
		Director of the Institute	-	Member	
	,*	A Representative of MoEF&CC of appropriate level.	-	Member	
		Secretary, Indian Council of Forestry Research and Education	-	Member	
		A Group 'A' officer from any other ministry or department of the Central Government	-	Member	
10		One of the above members should be rethe SC/ST community.	ninated from		
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not applicable			

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