



सत्यमेव जयते

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय भारत सरकार की एक स्वायत्त संस्था)
पो० ऑ० - न्यू फॉरेस्ट, देहरादून - 248 006 (उत्तराखण्ड)
Indian Council of Forestry Research and Education
(An autonomous Body of Ministry of Environment Forests & Climate Change, Govt. of India)
P.O. New Forest, Dehra Dun - 248006



No. 11-133/2019/Edu/ICFRE/Pt.II-/230

dated the 13th November, 2019

To

All Directors of Institute under ICFRE

Sub: Nomination for ICFRE Lifetime Meritorious Service Award-2019.

Sir,

The rules for **ICFRE Outstanding Employees Award** were notified vide the Secretary ICFRE letter No. 11-133/RB/Cont./ICFRE dated 08-03-2018. These awards are further classified into two categories which are given below:

- (iii) **ICFRE Outstanding Employees Awards**
- (iv) **ICFRE Lifetime Meritorious Service Award**

ICFRE Outstanding Employees Awards are given to the ICFRE officials for excellent contribution in last five calendar years. The number of awards for each institute has already been decided and the decision of respective director of the institute will be final. These awards are also given in the institutes by the Directors. As the nominations (prescribed performa enclosed) for these awards is to be invited in the month of January every year, it is requested to finalise the awards in January and may be awarded in functions like Republic day.

ICFRE Lifetime Meritorious Service Awards is given to the ICFRE officials for their outstanding contribution to the council during their service career. These awards are two in number (for all the ICFRE personnel) and includes a cash prize of Rs. 10,000/-. Nominations in prescribed performa enclosed are invited from all the offices of ICFRE institutes/ DDG's/ Director (IC)/ Secretary ICFRE. These awards will be finalized by ICFRE (Hq.).

It is therefore requested that the **ICFRE Outstanding Employees Awards** may be finalized by the Directors of the institutes in January, 2020 and nominations of eligible officials/staff for the **ICFRE Lifetime Meritorious Service Awards** for the year 2019 may kindly be forwarded to this office positively by 10/12/2019.

Yours faithfully

(N. C. Saravanan)

Asst. Director General
Education and Recruitment Board,

Copy to:

1. Head, IT, ICFRE for updation on ICFRE website and institutes website.



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भा०वा०अ०शि०प० के समस्त संस्थानों के निदेशक

विषय: Nomination for ICFRE Lifetime Meritorious Service Award-2019

महोदय,

ICFRE Outstanding Employees Award के नियमों को सचिव, भा०वा०अ०शि०प० के पत्र सं. 11-133/RB/Cont./ICFRE दिनांक 08-03-2018 द्वारा अधिसूचित किया गया था। उक्त पुरस्कारों को दो श्रेणियों में दिया जाएगा, जो कि निम्नवार है:

- (iii) ICFRE Outstanding Employees Awards
- (iv) ICFRE Lifetime Meritorious Service Award

ICFRE Outstanding Employees Awards, 5 कैलेडर वर्ष के दौरान कर्मचारियों के उत्कृष्ट योगदान के लिए दिए जाएंगे। प्रत्येक संस्थानों के पुरस्कारों की संख्या निर्धारित की गई है एवं पुरस्कारों का निर्णय संस्थानों के निदेशकों द्वारा लिया जाएगा एवं प्रदान किया जाएगा। चूंकि, नामांकन हर वर्ष जनवरी माह के दौरान आमंत्रित किए जाने हैं, अतः आपसे अनुरोध है कि माह जनवरी में इसको अंतिम रूप दिया जाय और गणतंत्र दिवस जैसे शुभ अवसर पर इसकी घोषणा/सम्मानित किया जाए।

ICFRE Lifetime Meritorious Service Awards कर्मचारियों के करियर के दौरान किए गए उत्कृष्ट कार्य के लिए दिया जाएगा। पुरस्कार की संख्या दो (भा०वा०अ०शि०प० के सभी कर्मचारी) है तथा पुरस्कार राशि रुपये 10,000/- प्रदान की जाती है, के लिए भा०वा०अ०शि०प० के समस्त संस्थानों/उप महानिदेशको/निदेशक(अ.स.)/सचिव, भा०वा०अ०शि०प० के कार्यालयों से नामांकन मांगे जाते हैं। इन पुरस्कारों को अंतिम रूप भा०वा०अ०शि०प० (मुख्यालय) द्वारा दिया जाएगा।

इस संबंध में आपसे अनुरोध है कि ICFRE Outstanding Employees Awards को माह जनवरी 2020 में अंतिम रूप दिया जाए तथा ICFRE Lifetime Meritorious Service Awards-2019 के लिए पात्र कर्मचारियों के नामांकन निर्धारित प्रारूप में इस कार्यालय को दिनांक 10/12/2019 तक प्रेषित करने का कष्ट करें।

भवदीय

(एन. सी. सर्वपान)

सहायक महानिदेशक
शिक्षा और भर्ती बोर्ड

Copy to:

1. Head, IT, ICFRE for updation on ICFRE website and institutes website.

**PERFORMA OF NOMINATION FOR 'ICFRE OUTSTANDING EMPLOYEE
AWARD' FOR THE YEAR-2019**

CATEGORY "ICFRE OUTSTANDING EMPLOYEE AWARD"

1. Name of Employee:
2. Designation and Pay Scale:
3. Division/Department:
4. Place of Work(ICFRE(HQ)/Institute):
5. Address:
6. Mobile No. and Email ID:
7. Date of Birth:
8. Year of Joining in ICFRE and designation:
9. Awards received in previous years from ICFRE/Other organizations (if any):

Sl. No.	Name of Award	Organization	Year

10. Brief summary of works accomplished as per the criteria for awards (atleast 200 words):

Signature of the HoD/Divisional Head of Institute
Name & Designation
Date

11. List of documents enclosed:

12. Recommendation of the DDG/Director of Institute/Dir (IC)/Secretary(ICFRE) (atleast 100 words):

Signature
Name & Designation
Date

**PERFORMA OF NOMINATION FOR 'ICFRE OUTSTANDING EMPLOYEE
AWARD' FOR THE YEAR-2019**

CATEGORY "ICFRE LIFETIME MERITORIOUS SERVICE AWARD"

1. Name of Employee:
2. Designation and Pay Scale:
3. Division/Department:
4. Place of Work(ICFRE(HQ)/Institute):

5. Address:

6. Mobile No. and Email ID:

7. Date of Birth:
8. Year of Joining in ICFRE and designation:
9. Awards received in previous years from ICFRE/Other organizations (if any):

SI. No.	Name of Award	Organization	Year

10. Brief summary of works accomplished as per the criteria for awards (atleast 500 words):

Signature of the HoD/Divisional Head of Institute
Name & Designation
Date

11. List of documents enclosed:

12. Recommendation of the DDG/Director of Institute/Dir (IC)/Secretary (ICFRE) (at least 100 words):

Signature
Name & Designation
Date