



Indian Council of Forestry Research and Education

(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

Expressions of Interest (EOI) for hiring a State Coordinating Consultant under the World Bank/GEF assisted Ecosystem Service Improvement Project

Indian Council of Forestry Research and Education, Dehradun intends to engage an experienced candidate as State Coordinating Consultant under the World Bank/GEF assisted Ecosystem Service Improvement Project (ESIP).

The consultants would need to look into the coordination and networking of the project activities with States Governments, Communities and other Project Implementation etc. Agencies under the project. TOR for hiring a State Coordinating Consultant is given in Annexure - I.

Interested candidates should provide information demonstrating that they have the required qualifications and relevant experience in making coordination for natural resource management/ forestry project etc. Proposal so submitted should include the qualification, past experience and credentials (with relevant documentary proof) and with justification as to why he/she should be considered as a suitable candidate for engaging as a State Coordinator Consultant.

Eligibility Criteria:

- i. Essential qualification is Postgraduate degree in Natural Resource Management/ Forestry or equivalent and desirable qualification is doctorate degree in the relevant field.
- ii. Minimum 10 years of experience in coordinating project activities, particularly in the context of natural resource/ forestry projects etc.. Candidates with diverse practical and research experience in the field will have an advantage.
- iii. Experience of working with government agencies and of working in natural resource management/ forestry projects.
- iv. Proven record of scientific peer-reviewed publications and development of knowledge products with respect to monitoring and evaluation.
- v. Strong background in coordination of project activities is an advantage.
- vi. Knowledge of and experienced in project cycle management and well versed in logical frameworks.
- vii. Fluent in verbal and written Hindi and English.
- viii. Computer skills.
- ix. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

A Consultant will be selected in accordance with the CQS method set out in the World Bank's Guidelines: Selection and Employment of Consultants.

Further information (if any) can be obtained at the address given below during office hours (09.00 to 17.30 hrs).

Interested candidate may submit the Expressions of Interest (in person, or by mail, or by post) to the following on or before **28 August 2015**:

Assistant Director General (Biodiversity and Climate Change) &
Project Director, Ecosystem Service Improvement Project
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Ecosystem Service Improvement Project

Terms of Reference (ToR) for hiring of Consultant

Position: State Coordinating Consultant

1. Background

ICFRE is one of the implementing partners of the World Bank/GEF assisted project on 'Ecosystem Improvement Project (ESIP)' and may implement one of the component of ESIP project, *i.e.*, *Scaling up of Integrated Sustainable Land and Ecosystem Management (SLEM) Approaches for Reducing Land Degradation and Desertification*: The main objectives of this component are to prevent land degradation and desertification and increase above-ground forest carbon stock through a combination of investments to implement and scale-up tried-and-tested SLEM best practices, increase national capacity for monitoring land degradation and track associated indicators and generate knowledge exchange on SLEM approaches so as to benefit small and marginal farmers and other rural poor. These activities are designed to overcome the twin challenges of arresting land degradation and meeting food security targets. In particular, this component will draw heavily from the lessons and best practice approaches to sustainable land and ecosystem management that were developed and piloted under the GEF financed SLEM project. The project component is comprises of following three sub-components:

- a) *Scaling-up of SLEM best practices*
- b) *Building national capacity for land degradation and desertification monitoring*
- c) *Development and Implementation of a National Knowledge Network*

2. Objectives of assignment:

- i. To ensure that the program outputs contribute to strengthening the policy foundations for scaling-up of integrated SLEM approaches for reducing land degradation and desertification, building national capacity for land degradation and desertification monitoring, and implementation of a National Knowledge Network.
- ii. Ensure coordination and networking of State Governments, all Project Implementation Agencies and other stakeholders with responsibilities related to scaling-up of integrated SLEM approaches.
- iii. Develop a linkages with State Governments and other stakeholders for scaling-up of integrated SLEM approaches for reducing land degradation and desertification, building national capacity for land degradation and desertification monitoring, and implementation of a National Knowledge Network.

- iv. Gather and disseminate information and experiences on communication strategies pertaining to the project to a wide audience.
- v. Brining out publications and other documentations etc. related to the project;

3. Scope of Work/ Main Tasks

- i. Provide technical leadership and facilitate relevant strategy development for promoting and facilitating coordination with State Governments and Project Implementation Agencies and other stakeholders.
- ii. Support development of annual action plans in consultation with the Project Director, Project Manager and other technical consultants, focusing on coordination with all the stakeholders.
- iii. Support in preparation of relevant guidelines, operational manuals, documents for coordination.
- iv. Support in organizing and facilitating meetings with State Governments, technical expert committees, civil society organizations and other stakeholders related to project implementation.
- v. Support in quality implementation of other thematic activities in the project, such as training programs, communication strategy, project MIS and operations research etc.
- vi. Support in documentation and dissemination of best practices on SLEM.
- vii. Support the Project Director and Project Manager in the preparation of progress reports of project.
- viii. In addition to the above listed tasks, the consultant may be called upon to assist in any other task assigned by Project Director and Project Manager, ESIP Project, ICFRE related to the core expertise of the consultant.

4. Reports and Schedule of Deliverables

- i. Prepare coordination framework documents of the project.
- ii. Write the annual work plan for the project in consultation with other project experts.
- iii. Prepare regular progress of the project.
- iv. Prepare technical reports, technical papers and approach papers related to coordination with all stakeholders under the project.
- v. Undertake thematic visits related to the project works.
- vi. Conceptualize the training modules for capacity building of communities on NRM, SLEM, land degradation and desertification monitoring etc.
- vii. Any other work assigned by Project Director and Project Manager, ESIP, ICFRE.

Performance of the Consultant will be measured against such work plan and it will be updated every six months. Consultant will submit quarterly progress reports stating her/his accomplishments against the agreed work plan and also submit any other reports as required by the project.

5. Eligibility Criteria:

1. Essential qualification is Postgraduate degree in Natural Resource Management/ Forestry or equivalent and desirable qualification is doctorate degree in the relevant field.
2. Minimum 10 years of experience in coordinating project activities, particularly in the context of natural resource/ forestry projects etc.. Candidates with diverse practical and research experience in the field will have an advantage.
3. Experience of working with government agencies and of working in natural resource management/ forestry projects.
4. Proven record of scientific peer-reviewed publications and development of knowledge products with respect to monitoring and evaluation.
5. Strong background in coordination of project activities is an advantage.
6. Knowledge of and experienced in project cycle management and well versed in logical frameworks.
7. Fluent in verbal and written Hindi and English.
8. Computer skills.
9. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

6. Duration and Location

The duration of the position is initially for one year and likely to be extended further depending upon the performance of consultant. The consultant will report to the Project Director and Project Manager, Ecosystem Service Improvement Project, ICFRE, Dehradun, and will be deputed at Tropical Forest Research Institute, Jabalpur (M.P.).

7. Remuneration and Payment terms

The consolidated remuneration of the Consultant will be Rs. 69,900/-per month and TDS will be deducted as per the Income Tax Norms. Travel expenditure, to the travel undertaken by the Consultant for project works will be reimbursed as per the norms of the Government of India. No other allowances would be reimbursed.
