



No. 32-22/2005-ICFRE

Indian Council of Forestry Research and Education  
(An Autonomous Body of the Ministry of Environment and Forests, Govt. of India)  
P.O. New Forest, Dehra Dun – 248006 (Uttarakhand)

Dated the 14 March, 2016



To

1. The Secretary to the Govt. of India, MoEF, New Delhi.
2. All Secretary to the all State Government Forest Departments
3. All Principal Chief Conservator of Forest of all States/UT Govt.
4. All Managing Directors, Forest Development Corporation of all State/UT Govt.
5. Director General, ICAR/CSIR, New Delhi.
6. All Directors of ICFRE Institutes/Centres.
7. All DDGs, ICFRE.
8. Director General, FSI, Dehra Dun.
9. Director, IIFM, Bhopal, IGNFA/DFE, Dehra Dun, Wildlife Institute of India, Dehra Dun/G.B. Pant Institute of Himalayan Ecology, Almora/Indian Institute of Remote Sensing, Dehra Dun/Surveyor General of India, Survey of India, Dehra Dun/ZSI, Dehra Dun/BSI, Kolkata.
10. All Vice Chancellors of Agricultural Universities.
11. The Comptroller and Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
12. The CGD A, West Block-V, R.K. Puram, New Delhi.
13. The Controller General of Accounts Govt. of India, Ministry of Finance Department of Expenditure, 7<sup>th</sup> Floor, Lok Nayak Bhawan, Delhi.
14. The Principal Accountant General (Audit) of State/UTs Govt., Khan Market, New Delhi.
15. The CDA ( Air Force), 107 Rajpur Road, Dehra Dun.

**Sub: Filling up four posts of Accounts Officer one each at ICFRE (Hq.), Dehra Dun, FRI, Dehra Dun, Institute of Forest Genetics & Tree Breeding, Coimbatore and Arid Forest Research Institute, Jodhpur – inviting applications thereof – regarding.**

Sir,

Please find, herewith, a copy of the circular for circulation amongst officers working in your organization inviting applications for appointment on deputation for following four posts of Accounts Officer.

- |   |            |
|---|------------|
| 1. ICFRE (Hqr.), Dehra Dun                                  | - One post |
| 2. Forest Research Institute, Dehra Dun                     | - One post |
| 3. Institute of Forest Genetics & Tree Breeding, Coimbatore | - One post |
| 4. Arid Forest Research Institute, Jodhpur                  | - One post |

2. It is requested that the applications of suitable candidates, who are willing to join this organization on deputation and fulfill prescribed eligibility criteria of these posts, may kindly be forwarded alongwith their bio-data and attested photo copies of ACRs for the last five years from 2010-2011 to 2014-2015. The last date of receipt of application is 28.04.2016. The advertisement is also available in ICFRE Website [www.icfre.org](http://www.icfre.org).

Yours faithfully

Encl: As above.

  
Secretary

Indian Council of Forestry Research and Education

Copy to:

1. The Chief Secretary to the Govt. of Uttarakhand, Dehra Dun
2. The Chief Secretary to the Govt. of Rajasthan, Jaipur.
3. The Chief Secretary to the Govt. of Tamil Nadu, Chennai.
- ✓ 4. The ADG (IT & FS), ICFRE. Please arrange to upload the enclosed circular on ICFRE Website under intimation to this office at the earliest.

*Head, IT & FS*  
*Rajwal*  
16.3.16

**INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION (ICFRE), DEHRA DUN**

**Circular No.1/Accounts Officer/2005-ICFRE**

Indian Council of Forestry Research and Education (ICFRE), an autonomous body of the Ministry of Environment and Forests, Govt. of India, invites application from amongst the eligible officers under Central Government/Public Sector undertakings/Autonomous bodies for filling up on deputation basis including short term contract four posts of Accounts Officer one each at ICFRE (HQ.), Dehra Dun, Forest Research Institute (FRI), Dehra Dun, Institute of Forest Genetics & Tree Breeding (IFGTB), Coimbatore and Arid Forest Research Institute (AFRI), Jodhpur in the pay scales of PB:2 Rs.9,300-34,800 with grade pay of Rs.4800/-plus usual allowances as admissible under rules in ICFRE.

- (A) **Category : Accounts officer** (04 posts) one each at ICFRE (Hqr.), Dehra Dun, FRI, Dehra Dun, IFGTB, Coimbatore and AFRI, Jodhpur.

**Eligibility: By deputation:** Officers of Central Government/Autonomous bodies/Public Sector Undertakings possessing bachelor degree from a recognized university and holding analogous posts,

OR

Section Officer working in the Pay Band-2: Rs.9,300-34,800/- plus Grade Pay Rs.4,600/- and 02 years regular service and experience of 02 years of accounting work and having certificate from IST&M

OR

having knowledge of cash and accounts with a certificate from Institute of Secretariat Training and Management in this regard, and 06 years regular service in the pay band-2 Rs.9300-34,800 plus grade pay Rs.4200/-

**Tenure:** The tenure shall ordinarily be 3 years or till superannuation, whichever is earlier. The tenure is, however, liable to be terminable at an earlier date or extendable at the discretion of appointing authority/cadre controlling authority.

(A) **General Instructions:**

1. Applications with complete bio-data of the candidate should be submitted to the **Secretary, Indian Council of Forestry Research and Education, P.O. New Forest, Dehra Dun – 248006** on or before 28.04.2016. Application and the envelopes should be super-scribed as “Application for the post of \_\_\_\_\_ against Circular No.1/Accounts Officer/2016-ICFRE”.
2. Candidates are required to pay non-refundable application fee of Rs.200/- (Rupees Two hundred only) through bank Demand Draft drawn in favour of the “**Drawing & Disbursing Officer (DDO), ICFRE**” payable at Dehra Dun issued by any Nationalized bank. No other mode of payment of application fee is acceptable. Separate applications should be submitted along with Demand Draft of Rs.200/- for each post, if a candidate wishes to apply for more than one post.