



हिमालयन वन अनुसंधान संस्थान  
HIMALAYAN FOREST RESEARCH INSTITUTE  
(Indian Council of Forestry Research & Education)  
Conifer Campus, Panthaghati, Shimla - 171 009

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**Advt. No. HFRI/2013-1**

Applications are invited from eligible Indian citizens for filling up of the following posts in Himalayan Forest Research Institute (HFRI) Shimla. These posts carry all India transfer liability (where the Institutes/centers of ICFRE are situated). The eligibility criteria are as given below-

Sl. No	Name of Posts	Pay Scale	No. of vacancies	Category of Posts	Age as on 31-12-2014	Educational Qualifications
1	Forest Guard	PB-1 ₹5200- 20200 + GP ₹ 1800	02	OBC- 1 UR - 1	i) OBC:18-30 yr ii) UR: 18-27 yr (As on 31-12-2014) <b>Departmental (ICFRE &amp; its Institutes) candidates.</b> i)OBC:18-35 yr ii) UR: 18-32 yr  Relaxable for Govt. servants in accordance with the instructions or orders issued by the Government of India from time to time.	<b>Essential:</b> i)10th standard Pass from Government recognized board. <b>Physical Standard Men:</b> i) Walk: 25 Kms in 4 hours. ii) Height – Minimum 165 cms iii) Chest 79 cm without expansion and 84 cm with expansion. <b>Women:</b> i) Walk: 14 Kms in 4 hours. ii) Height – Minimum 150 cms. iii) Chest 74 cm without expansion and 79 cm with expansion. (Physical standards in respect of Scheduled Tribes men and women candidates will be relaxable upto 5 cm in height & 4 cm each in respect of chest without and with expansion)

2	Driver:	PB-1 ₹5200- 20200 GP ₹ 1900	02	SC - 1 UR - 1	<p>i) SC:18-32 yr ii) UR: 18-27 yr (As on 31-12-2014)</p> <p><b>Departmental (ICFRE &amp; its Institutes) candidates.</b> i)SC:18-37 yr ii) UR: 18-32 yr</p> <p>Relaxable for Govt. servants in accordance with the instructions or orders issued by the Government of India from time to time.</p>	<p><b>Essential:</b> i)10th standard Pass from Government recognized board. ii) Possession of a valid driving license for motor vehicles (Light and heavy commercial vehicle) iii) Experience of driving a motor vehicle for three years or more.</p> <p><b>Desirable:</b> Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles).</p>
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[UR = Un Reserved, SC = Scheduled Caste, OBC = Other Backward Class]

## General Instructions:

- i) Application form can be downloaded from website: <http://hfri.icfre.org/>
- ii) The application form can be typed on A4 size paper from the sample application form published in the Newspaper.
- iii) The application form duly completed in all respects should be submitted along with self attested photocopies of following documents-
  - i) Educational Qualifications.
  - ii) Date of birth certificate/ proof of age.
  - iii) SC/OBC/ certificate.
  - iv) Driving License & Experience, if any.(in case of applicant for the post of Driver)
- iv) **Payment of Fee-**

**For the post of Forest Guard:** Candidates are required to pay non-refundable application fee of Rs. 200- through demand draft of any Nationalized Bank drawn in favour of Director, HFRI payable at Shimla.

**For the post of Driver :** Candidates are required to pay non-refundable application fee of Rs. 200- through demand draft of any Nationalized Bank drawn in favour of Director, HFRI payable at Shimla. **SC candidates are exempted from payment of application fee.**
- v) **One photograph** should be fixed on the application form. The candidates are required to send **two additional identical photographs, with their name written in capital letters** at the back side of the same along with the application form, duly stapled on the first page of the filled in application form.
- vi) The applications complete in all respect should be sent to "**Dy. Conservator of Forests (Recruitment Cell), Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla-171 009**". Last date for receipt of application is 31-12-2014. For the candidates residing in Jammu & Kashmir State and Lahaul & Spiti District and Pangi sub division of Chamba District of Himachal Pradesh, the last date of receipt of application is 15-01-2015. Application received after the prescribed last date will be rejected straightaway.
- vii) The crucial date for determining the age limit shall be 31-12-2014.
- viii) Unsigned/ incomplete applications in any respect and applications not as per the prescribed format are liable to be rejected and the onus of such rejection would be on the candidate.
- ix) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post separately in the prescribed manner.
- x) Govt. servants applying for the above posts should forward their applications" through proper channel" and should enclose "**No Objection Certificate**" issued by their Appointing Authority. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve the official within the time specified in the offer of appointment.
- xi) Candidates should superscribe the Envelope on the top "**Application for the post of Forest Guard / Driver**" as the case may be.
- xii) The job for the posts of Forest Guard and Driver involves extensive field touring in the states of Himachal Pradesh and Jammu & Kashmir, especially High altitude/ cold Desert areas like Leh-Ladakh in J&K, Pangi and Lahaul-Spiti in HP.
- xiii) The selection of the candidates will be made on the basis of written test (70 marks) and interview (30 marks).
- xiv) **Written test-** a) **Forest Guard:** Written test ( MCQs type ) of total 70 marks based on 10th Standard English and General awareness will be conducted.  
b) **Driver:** Written test ( MCQs type ) of total 70 marks based on 10th Standard English, General awareness & related to driving and traffic rules will be conducted.

- xv) **Physical & Driving Test**
- i) **Forest Guard** : After qualifying the written test, candidates have to appear in the physical test of qualifying nature and those who qualify in the same will be called for interview.
  - ii) **Driver** : After qualifying the written test candidates have to appear in the driving test of qualifying nature and those who qualify in the same will be called for interview.
- xvi) **Interview (30 marks)**: Interview will be conducted to check personal bearing, response aptitude and intelligence level of the candidates.
- xvii) The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01-01-2004.
- xviii) The mere fact that candidate has been called for written examination and / or interview does not imply that his candidature has been finally cleared by HFRI. The candidate must note that if his ineligibility is detected at any stage before or after the written examination and/ or interview or if the conditions prescribed in the Rules and instructions given in the Advertisement or any other additional information/ documents called for any stage are not complied with, within the time specified therein, his candidature will be liable for cancellation. The HFRI will not be responsible for cancellation of candidature on this account.
- xix) Canvassing in any form for/ by the applicant shall not be entertained.
- xx) The Director, HFRI Shimla reserves the right to increase or decrease the posts or not to fill any or all the advertised posts without assigning any reasons.
- xxi) Legal disputes, if any, shall be subject to the jurisdiction of the Competent Court at Shimla, HP state.
- xxii) Date and time of written test and interview to be intimated later to the eligible candidates, separately. This Institute shall not be responsible for any postal delay or loss during the postal transit.



**(DR. V.P. TEWARI)**  
DIRECTOR

Himalayan Forest Research Institute,  
SHIMLA

## APPLICATION FORM

- 1 Post Applied \_\_\_\_\_
- 2 Amount of application fee & Bank Draft No \_\_\_\_\_ dated \_\_\_\_\_ ₹ \_\_\_\_\_
- 3 Full Name (In Block letters) \_\_\_\_\_
- 4 Father's/ Husband's Name \_\_\_\_\_
- 5 Correspondence Address (in Block letter) \_\_\_\_\_  
Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 6 Permanent Address (in Block letters) \_\_\_\_\_  
Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 7 Category to which belong:] \_\_\_\_\_  
(If SC/OBC, please attach attested Photostat copy of related Certificate).
- 8 Sex Male \_\_\_\_\_ Female \_\_\_\_\_
- 9 a) Date of Birth Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_  
b) Age as on the last date of receipt of application i.e. as on 31-12-2014. \_\_\_\_\_
- 10 Whether age relaxation claimed, if so Indicate Category \_\_\_\_\_
- 11 Whether exemption of fee claimed if so, indicate category. \_\_\_\_\_
- 12 Educational Qualification (Please attached attested Photostat copy of certificates and mark sheets).

Sl No	Examination Passed (Tenth onwards)	Name of Board/ University	Month & Year of Passing	Subjects	Marks Obtained Total Marks	Percentage of Marks
1						
2						
3						

### 13 Experience

Sl. No	Post Held	Name of Employer	Period		Pay Scale
			From	To	

14 Whether the candidate is under any contractual obligation to serve Central/ State Govt./ any other Public Sector Undertakings or Autonomous body and if so, give details (Attach NOC, if applicable)

15 List of Documents attached:

- 1.
- 2.
- 3.

### DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisements, my candidature / application is liable to be cancelled/ terminated.

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

Signature of Candidate  
Name of the Applicant \_\_\_\_\_

Remarks of the forwarding Authority (in case of Govt. Employees):

Certified that

- i) The particulars furnished by Sh./ Smt. \_\_\_\_\_ are correct
- ii) There is no vigilance /disciplinary case either pending or contemplated against him/ her
- iii) Integrity of the applicant is certified
- iv) Photocopies of the up-to-date ACRs attested by an officer not below the Rank of an Under Secretary to the Government of India are enclosed.

(Signature of Head of the Department/  
Forwarding Authority)

Date :

Name \_\_\_\_\_

Department \_\_\_\_\_

Telephone /(Fax No.) \_\_\_\_\_