



## वर्षा वन अनुसंधान संस्थान

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्  
(पर्यावरण एवं वन मंत्रालय, भारत सरकार के अधीन एक स्वायत्त परिषद्)  
पोस्ट बॉक्स नं. 136, जोरहाट - 785001, असम  
फोन: 0376-2305178

### RAIN FOREST RESEARCH INSTITUTE

Indian Council of Forestry Research & Education  
(An Autonomous body of Ministry of Environment & Forests, Govt. of India)  
Post Box No. 136, Jorhat- 785001, Assam  
Phone: 0376-2305178

### NOTICE INVITING TENDER

Director, Rain forest Research Institute, Jorhat, Assam is inviting Sealed Tenders from APWD/CPWD approved vendors for supplying Electrical items and repairing of Panel Board of works/items for 2015-16. The details of tenders are as follows:-

#### Probable electrical items required for Repairing of Pump House Panel Board

Sl. No.	Item	Unit	Quantity	Rate per unit (Rs.)	Tax, if any	Amount (Rs.)
1	63 AMP MCB	Nos.	6			
2	400 Amps Meter	Nos.	2			
3	Louge	Nos.	70			
4	4 Pole connector 100A	Nos.	12			
5	16 mm copper louge	Nos.	50			
6	Main Switch 100A	Nos.	1			
7	16 mm multi stand wire	Mtr.	80			
8	Round gasket 1 1/2"	Nos.	15			
9	Side gasket Indicator	Nos.	40			
10	Indicator	Nos.	9			
11	Repairing charge of panel Board	L/S	L/S			

Date of sale of tender document : 22.02.2016  
Last date of submission : 29.02.2016 till 5.00 PM  
Date of opening : 01.03.2016 at 10:30 AM  
Cost of tender document : Rs. 200.00

Tenders will be available with store section. Vendors/companies may contact with store office during any working day. The documents can also be downloaded from our website: [www.icfre.org](http://www.icfre.org) under option tender For any clarifications, vendors may contact at phone no. - 03762305178, 03762305117, 03762305201.

**Please superscribe the envelope as Quotation for "Tender for Repairing of Pump House Panel Board."**

Please mention your business terms and conditions clearly. The quotation may be valid for six months from the date of opening of the quotation. Selected contractors may have to be executed the assigned work within specified period.

Yours faithfully,

For Coordinator (Facilities)  
Rain Forest Research Institute  
Jorhat, Assam

### **Documents to be Submitted:**

1. Registered Contractor certificate.
2. Proof of Sales Tax/VAT/PAN/TIN/TAN registration.
3. Income Tax return of the Firm for the year 2015-16 (latest).
4. Self declaration of the Firm.
5. The tender must be accompanied by refundable **Bid Security/EMD of Rs. 3000/-** in the form of Demand Draft drawn in favour of Director, Rain Forest Research Institute, payable at Jorhat.
6. The firms down loading tender document from the website, [www.icfre.org](http://www.icfre.org) under option TENDER, must attach a Demand draft in original for Rs. 200/- from any commercial bank towards cost of the document in favour of Director, Rain Forest Research Institute, Jorhat, Assam, payable at Jorhat.
7. All the pages of the tender document should be signed by the authorized person of the firm and put firm's seal.

The quotation should reach this office on or before 29.02.2016 (05:00 PM). The tender shall be opened at 01.03.2016 at 10:30 PM in the presence of tenderers, if any.

**Please superscribe the envelope as "Tender for Repairing of Pump House Panel Board" and address to the Director, Rain Forest Research Institute, P. Box No- 136, Deovan, A.T. Road (East), Jorhat-1.**

For Coordinator (Facilities)  
Rain Forest Research Institute  
Jorhat, Assam

**Declaration form (Mandatory)**  
**(Information about tenderer/bidder)**

1. Full Name of the Firm:  
(In capital letters)
2. Complete Address of the firm:
3. (a) Telephone No.:
- (b) Fax No.:
4. Is the firm sole proprietary/Partnership/Ltd. /Pvt. Ltd.
5. Name of Proprietor or Partners/Directors.
6. Brief description of work carried out by the firm in last three years with Name of clients, nature and value of work done for each. (Please attach extra sheet if necessary)
7. Is the firm registered with any Government/Semi Government organization /PSU; if so furnishes details of registration.
8. Has the firm been blacklisted by any organization, if so attach the details.
9. Income Tax Account Number/PAN Number:  
(Latest Income tax return to be attached with tender)

I/we .....hereby certify that above mentioned particulars are true and correct.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**SIGNATURE & STAMP OF THE TENDERER.**

## Terms & Conditions governing this tender

1. **Legality:** - This tender document and its subsequent process are governed by all the relevant rules of the GoI, GFR 2005, and directives of CVC issued from time to time.
2. **The rate:** - The offer should be firm and the quote by the vendors shall have the validity up to 31st March, 2016 from the time of opening of this tender. The rate should be F.O.R. destination. In case of import being done by this institute, the FOB prices should be mentioned.
3. **Price escalation** will be allowed under exceptional cases by the authority with a penalty of 0.5% on the price of items to be delivered against revised rates. Director may relax the conditions.
4. **Late bid:-** No tender will be accepted if received late than the time specified in the notice.
5. **Delivery of stores:** - The stores are required to be delivered in full preferably *within (2months)two months*.
6. **Extension of time limit:** - For delivery of stores **time will not be allowed under normal situations** but in case the vendor seek for time extension citing reasonable justifications, Director, RFRI may consider the request if given in writing.
7. **Liquidated damage:** - In the event of supplier's failure to deliver on time, the purchaser, at his sole discretion, and **not by way of penalty** may deduct from the payment 1% of the contracted price of the undelivered stores for each week or part thereof till the item is delivered, subject to a maximum of 10% of the price of the stores not delivered on time.
8. **Risk Purchase:** - Should the supplier fail to deliver an item within the contracted delivery period or repudiate the contract before the delivery date, the purchaser, without prejudice to his right to recover, damages for breach of contract, may cancel the contract in part or in whole and may purchase elsewhere, on the account and at the risk and cost of the supplier, the item not delivered, within 12 months of the breach of contract. He may purchase another item of similar general description, in case the item exactly conforming to the particulars of the contracted item is not readily procurable. The purchaser shall be entitled to recover from the supplier all costs incurred by the purchaser during the risk purchase that are in excess of the costs he would have had to incur as per the original contract. The purchaser shall have the right to ignore the tender of the original supplier during the risk purchase. The manner of carrying out the risk purchase shall be entirely at the discretion of the purchaser. However, the purchaser shall serve a notice of such purchase on the defaulting supplier.
9. **Payments:** - Normal terms of payment will be 100% payment within 30 days after receipt and acceptance of goods in satisfactory working condition after installation. VAT will be deducted from source as per the existing guidelines of the GOI, and deposit challan will be issued /sent to the vendors.
10. **EMD:-** The tender should accompany a DEMAND DRAFT as Earnest Money as mentioned above, drawn in favour of Director, RFRI, payable at Jorhat, which will be refunded without any interest, if the offer is not accepted. In case the offer is accepted but not honored by the tenderer, the Earnest Money will be forfeited. The Earnest Money will also be forfeited if wrong information is given in the tender to influence the tender cost.
11. **The EMD** of the successful bidder (L-1) including L-2 will be retained till finalization of the contract and issue of offer to L-1 bidder. The EMD of the L-1 bidder will be forfeited in case of any breach of contract terms.
12. **Full specifications & full details of business terms and conditions:** - Packing and forwarding, delivery period, VAT/Sales Tax /Trade Tax (whether provincial or Central), other Taxes /Charges, if any, the validity period of quotation, discounts or any other information relevant to the items should be indicated clearly in the Financial bid. Detail information regarding the articles to be supplied, such as make, size etc. to be furnished with the offer. The list of users of goods of similar or same nature in the country should also be enclosed. *The offer would not be considered valid if these details are not provided.*
13. **Quantity:** - Director, RFRI, Jorhat reserves the right to increase or decrease quantity of any tendered items and the vendor shall have to complete the offer. Any differences in this regard can be settled mutually which will be recorded and transparent.
14. **Force majeure:** - None of the parties under this contract shall be responsible for any act of commissions or omissions arising out of situation beyond his control which otherwise includes Acts of God.

15. **Dispute Resolutions:** - All disputes, differences and questions arising out of or incidentals to this contract or in any way touching or concerning this contract or the subject matter thereof or the respective rights duties or liabilities of the parties in respect of this contract except the decision thereof wherein before otherwise expressly provided for shall be referred to the Arbitrator. The Arbitrator shall be appointed by the Director General, ICFRE, Dehradun and the decision of the Arbitrator shall be final and binding on both the parties. *The applicable Arbitration procedure will be as per **Indian Arbitration and Conciliation Act, 1996***

16. **Short closure or termination:** - The contract may be short closed or terminated, at the discretion of the purchaser, on the following grounds:

(a) The supplier fails to deliver the item by the contracted delivery date.

(b) Any of the information provided by the supplier is found to be untrue.

(c) The supplier is found to have attempted to influence a person involved with the contract through unethical means.

(d) Due to unforeseen administrative reasons. The Purchaser is not liable to make any payment towards any loss to vender (s) under these provisions.

17. **Rejection & relaxation:** - Director, RFRI, Jorhat reserves the right to reject any or all tenders without assigning any reason thereof. He also can relax any of the terms and 9 conditions governing this contract in the interest of the purchaser to the extent permissible as per the procedure.

### **Declaration**

*I/We have downloaded the tender document from the website <http://www.icfre.org> under tender option and I/We have not tampered/modified the tender forms in any manner. In case the document is found to be tampered / modified, I/We understand that my/our tender is liable to be rejected and full earnest money deposit will be forfeited and I/we am/are liable to be banned from doing business with RFRI and/or prosecuted.*

*Signature of Tenderer.  
Firm's seal & Date.*

(Issued on behalf of Director, RFRI by Coordinator (Facilities), RFRI)

----- END OF TENDER DOCUMENT -----