

**QUOTATION FOR  
SUPPLY OF SECURED SOCKET LAYER (SSL)  
CERTIFICATE with its  
INSTALLATION, INTEGRATION,  
IMPLEMENTATION and  
SUPPORT FOR ICFRE DOMAINS**



*(Handwritten Signature)*  
Asst. Director (General  
Indian Council of Forestry  
Research & Education  
P.O. New Forest, Dehradun

**INFORMATION TECHNOLOGY DIVISION  
INDIAN COUNCIL OF FORESTRY RESEARCH & EDUCATION  
P.O. NEW FOREST, DEHRADUN**

INFORMATION TECHNOLOGY DIVISION  
INDIAN COUNCIL OF FORESTRY RESEARCH & EDUCATION  
P.O. NEW FOREST, DEHRADUN - 248 006

No. 4-43/IT/ICFRE/2009-10/192

Dated : 26.05.2015

**QUOTATION FOR  
SUPPLY OF SECURED SOCKET LAYER (SSL) CERTIFICATE with its  
INSTALLATION, INTEGRATION, IMPLEMENTATION and  
SUPPORT FOR ICFRE DOMAINS**

Date of issue of quotation notice : 21.05.2015  
Last date & time for submission of quotation : 12.06.2015 by 02.30 PM  
Date & time for opening of quotations : 12.06.2015 by 03.00 PM  
Attachment : Terms and conditions, Technical Bid and Financial Bid  
Quotation to be submitted to : Office of the ADG (IT&FS)  
Room No. 31,  
Indian Council of Forestry Research & Education  
P.O. New Forest,  
Dehra Dun - 248 006

- The quotations will be opened in the presence of bidders or their authorised representatives, if any. The quotation may be either modified or cancelled at the discretion of the ADG (IT&FS), ICFRE without assigning any reason.
- All sorts of documents to be submitted by the vendors, as demanded in the quotation or otherwise, should be submitted along with the quotation without fail. No document of any sort shall be accepted later on.



ADG (IT&FS)

Indian Council of Forestry Research & Education

Asstt. Director General  
(I.T. and Forestry Statistics)  
Indian Council of Forestry  
Research & Education  
P.O.-New Forest, Dehradun

**Sealed quotations are invited from reputed firms/authorized dealers  
for  
SUPPLY OF SECURED SOCKET LAYER (SSL) CERTIFICATE with its  
INSTALLATION, INTEGRATION, IMPLEMENTATION and  
SUPPORT FOR ICFRE DOMAINS**

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**SCOPE OF WORK**

- (a) The Indian Council of Forestry Research and Education (ICFRE), Dehradun invites quotations in prescribed format for supply of Secured Socket Layer (SSL) Certificate with its installation, integration, implementation and support for ICFRE domains.
- (b) Work shall include one year comprehensive maintenance support for the working of SSL certificates.
- (c) The vendor shall ensure the resolution of all queries and complaints in such a manner as to minimize the damage /loss / downtime to the domains.
- (d) Any undue delays in resolution of queries and complaints attributed to the vendor shall invite penalties recoverable from the Security Deposit / Performance Guarantee submitted by the vendor.
- (e) The Delivery of certificates / licenses shall be delivered / implemented at Dehradun in the stipulated period
- (f) The offer made by the vendor should be valid for atleast three months.
- (g) The vendor may clearly specify additional terms and conditions as may be necessary, however the decision of ICFRE on their acceptance shall be final.

**TERMS AND CONDITIONS**

1. The sealed quotations are to be submitted in prescribed format on the business letter head duly stamped and signed with date on each page, including this document, as a token of their acceptance to the terms prescribed hereunder. Supporting documents, if attached with the quotation should also be duly authenticated. Overwriting if any should be dully authenticated with full signature of the vendor.
2. The proposals will consist of two separate sealed envelopes. The **first envelope** must contain Terms and Condition, Technical Bid along with supporting documents, if any and must be marked in bold letter as "**TECHNICAL BID**" and the **Second Envelope** must enclose the Financial proposal and must be marked in bold letter as "**FINANCIAL BID**". Both the envelopes must be sealed in a separate outer envelope along with the dully signed and stamped copy of this document.
3. The sealed quotation duly superscribed, "DO NOT OPEN EXCEPT IN PRESENCE OF THE EVALUATION COMMITTEE" and "SUPPLY OF SECURED SOCKET LAYER (SSL) CERTIFICATE and its INSTALLATION, INTEGRATION, IMPLEMENTATION and SUPPORT FOR ICFRE DOMAINS", should be submitted to the office of Assistant Director General (IT&FS), Room No. 31, ICFRE Hqtrs., Dehradun - 248006 (Uttarakhand) as per schedule.
4. Quotations received after the stipulated date and time shall not be entertained. The ICFRE shall not be liable for any postal delays what so ever and quotation received after the stipulated time/date are liable to be rejected summarily without giving any reason.



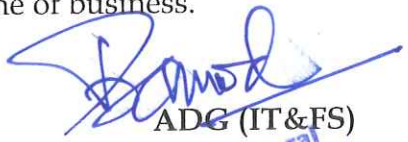
Assistant Director General  
IT & FS  
ICFRE

5. The Technical Bid shall be opened as per schedule, firm may send their representative. No separate communication will be sent in this regard. In the event of due date being a closed holiday or declared Holiday for Central Government offices, the due date for opening of the bids will be the following working day at the appointed date, time & venue.
6. ICFRE shall have the right to assess the competencies and capabilities of the bidders by going through the credentials given in the Technical Bid. These credentials shall form the basis of selection / rejection of the bid, the decision of ICFRE on the subject shall be final and binding. Technical un-suitable bids shall be rejected in toto and their financial shall not be opened. Time and date for opening the financial bid shall be intimated separately.
7. Prices quoted should be FOR Institute premises (ICFRE) Headquarter, PO- New Forest, Dehradun, Uttarakhand and should be inclusive of all charges viz. SSL Certificate license for one year, installation and implementation of SSL Certificate on server, and technical support for a period of one year by the principal manufacturer from the date of installation and implementation.
8. The terms "acceptance test" imply running of supplied material for 12 hours daily for seven days at continuous running of system. If the SSL Certificate so supplied fails in acceptance test, the same shall be liable to be rejected.
9. Though ICFRE prefers to deal with manufacturers/principal manufacturers directly, it may also consider the offers received through its authorized channel partners, provided the principal authorizes the said channel partner in this regard.
10. Delivery, installation and implementation period should be mentioned clearly in the proposal.
11. Vendor supplying the SSL Certificate shall forward the complete set of original manuals and software on CD or through some other feasible media.
12. The quotation shall be valid for at least 90 days from the date of opening of quotations.
13. The tenderers are required to deposit an earnest money of Rs. 5000/- (Rupees Five Thousand only) for supply, installation and implementation of SSL Certificate by way of demand draft drawn in favour of 'DDO, ICFRE' payable at 'Dehradun'. The quotation not accompanied with earnest money shall be rejected in toto. The earnest money of unsuccessful tenderers will be refunded without any interest/bank commission/collection charges within 60 days, after the order has been issued in favour of successful party.
14. ICFRE's usual payment terms are 45 days for 90% payment upon installation & implementation of SSL Certificate as detailed above and acceptance of the supplied material and remaining 10% will be paid within thirty days of receipt of the Bank Guarantee of equivalent amount valid for entire warranty/license period failing which 10% amount will be retained as security deposit for the entire period of warranty/license. Vendor will be fully responsible for comprehensive maintenance free of charge during the warranty/license period and in case of default, the ICFRE will have the right to arrange maintenance at vendor's risk and cost.
15. The Bidder is required to study of its own the ICFRE's setup and the proposed requirements of SSL certificates to avoid any kind of confusion, what so ever. The Bidder may mail at [head\\_it@icfre.org](mailto:head_it@icfre.org) for any technical clarification regarding the ICFRE setup. The bidder once quoting the rate will be responsible for the supply, installation and implementation of the SSL

certificates as per the requirements of the ICFRE and its quoted rates for the same would be treated as net & final.

#### ARBITRATION

- a) All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the arbitrator to be appointed by the Director General, ICFRE. The award of the sole arbitrator shall be final and binding on both the parties under provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications on re-enactment thereof as in force. Place of such arbitration proceedings shall be at Dehradun.
- b) The ICFRE reserves the right to accept or reject any or all quotations including the lowest quotation/s without assigning any reason at its sole discretion and the decision of the Institute will be final and binding on all concerned.
- c) The quantities indicated in financial bid are tentative and may be increased/decreased at the sole discretion of the ICFRE and the vendor shall have not right to claim any minimum/definite volume of business.

  
ADG (IT&FS)  
ICFRE  
Asstt. Director General  
(I.T. and Forestry Statistics)  
Indian Council of Forestry  
Research & Education  
P.O.-New Forest, Dehradun

**TECHNICAL BID**  
**SUPPLY OF SECURED SOCKET LAYER (SSL) CERTIFICATE PLUS**  
**INSTALLATION, INTEGRATION, IMPLEMENTATION AND SUPPORT FOR**  
**ICFRE DOMAINS**

1.	Name and complete address of the Tendered Company	
2.	Tele/Fax/E-mail/Cell No. of the Tendered Company	
3.	Contact person's name & residence telephone No.	
4.	Details of registered office, if any, along with contact person's name and telephone No.	
5.	Legal status i.e. public / private limited / any other along with documentary evidence.	
6.	Composition of Directors/ Partners etc.	
7.	Income-Tax registration number along with documentary evidence.	
8.	A) Sales Tax registration number along with documentary evidence.	
	B) Please also specify, if you are registered with appropriate Authority under Works Contract Act, 1999. (Please provide details).	
9.	List of existing clients to whom SSL Certificate in last 1 year supplied, installed and implemented with details of company, value of business, concerned person name & his telephone no. (Please attach full details)	
10.	Please indicate in full the following details:	
	(a) Manpower available - Technical & Non-technical	
	(b) Turnover of the company for last 3 financial years (Please attach supporting documents)	
	(c) Escalation matrix for lodging the complaint during the warranty.	
11.	Brochure of the product with detailed specifications.	

Date:

Name and Signature of Bidder with Corporate Seal

*Rand*  
 Assft. Director General  
 (I. T. and Forestry Statistics)  
 Indian Council of Forestry  
 Research & Education  
 P.O.-New Forest, Dehradun

## FINANCIAL BID

### SUPPLY OF SECURED SOCKET LAYER (SSL) CERTIFICATE and its INSTALLATION, INTEGRATION, IMPLEMENTATION and SUPPORT FOR ICFRE DOMAINS

Rates Quoted should be Net Unit Rate (Unit Price + VAT + Cartage, if any)

S. No	Item Name/Specification	Qty.	Unit Rate in Rupees
1	icfre.org	One	
2	icfre.gov.in	One	
3	mail.icfre.org	One	
4	mail.icfre.gov.in	One	
5	SMTP Server	One	
6	<p>Wild card SSL Certificate for Web Servers with 1(one) year license &amp; support for following online services: Features of SSL</p> <ol style="list-style-type: none"><li>1. The web server ID included with SSL Web Server Certificate should enable visitor (both from Public network as well a Private Network) to verify ICFRE Site's authenticity.</li><li>2. The SSL Web server certificate should allow visitor (both from Public network as well as Private Network) to communicate with in securely via state of art 128-bit SSL encryption or more.</li><li>3. The SSL Web Server certificate should protect confidential information from interception and hacking.</li><li>4. The SSL Web Server certificate should support 128-bit encryption or more.</li><li>5. The SSL Web Server certificate should be valid for the minimum period of one year from the date of installation and acceptance.</li><li>6. The Root CA used to validate a given certificate must be valid and not expired at the time of issuance of certificate</li><li>7. Both the Intermediate Ca and CA Root Certificate should have validate periods and expiration dates should be minimum of one year ahead from the date of installation and acceptance of certificate.</li><li>8. The SSL Certificate to be issued to ICS by the intermediate CA that was by the corresponding Root CA which will be used to validate the server ID should also be signed by the Root CA.</li><li>9. The Web server ID should enable visitor (both from Public Network as well as Private network) to open the existing web pages over HTTPS protocol using port 443 over a secure channel without error.</li><li>10. In case ICSI desires to upgrade Windows OS/IIS and Linux OS of the server OR in case of any kind of malfunctioning in the hardware/software level during the validity period, vendor shall reinstall and make operational the certificate again on the same. However Windows OS/IIS and Linux OS</li></ol>		


  
Director General  
Forest Survey of India  
Ministry of Environment & Forests  
Government of India

	<p>shall be upgraded by ICFRE.</p> <p>11. SSL should contain extensions of this certificate to be used for server authentication.</p> <p>12. Should enable 128 bits or more bits SSL encryption between server and browsers</p>		
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*Note : One year comprehensive maintenance support for the working of SSL certificates. The vendor shall ensure the resolution of all queries and complaints in such a manner as to minimize the damage /loss / downtime to the domains. Any undue delays in resolution of queries and complaints attributed to the vendor shall invite penalties recoverable from the Security Deposit / Performance Bank Guarantee submitted by the vendor.*

Date:

Name and Signature of Bidder with Corporate Seal

  
 Asst. Director General  
 (I.T and Forestry Statistics)  
 Indian Council of Forestry  
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